

<p>Board Orientation Manual</p>	<p>List of items to include in Advisory Board Orientation Manual:</p> <ol style="list-style-type: none"> 1. List of current members and management staff 2. Government open meeting training documents 3. City Council Districts and photos of council 4. Boards and commissions policy statement 5. Expectations of board members <ol style="list-style-type: none"> a. State law requirements b. Other expectations 6. Volunteer information 7. Direct phone numbers and emails of management staff (cell?) 8. Animal Services org chart <p>We also need to know who wants a hard copy? 45 pages, so far</p>
<p>Fundraising Ideas? - Board</p> <ol style="list-style-type: none"> 1. Walk/Run 2. Valentine's Day Event 3. Other? 	
<p>Animal Services Monthly Report – Jay Sabatucci Attached:</p> <ol style="list-style-type: none"> 1. Donations account 2. New general report 3. Foster Program 4. Surveys on line at http://www.arlingtontx.gov/animals/surveys.html 	
<p>Other Old Business?</p>	
<p>Future Discussions?</p>	
<p>Announcements Upcoming Shelter Events?</p>	
<p>Next Meeting Date: TBA</p>	
<p>Adjourn Time _____</p>	

Arlington Animal Services Advisory Board Meeting Minutes

Wednesday, 2-16-11

Board Members:

- X Larae Mason, DVM, Place 1
- X Jerry Tees, Place 2, Chair
- X Edna Collin-Harris, Place 3
- Donna Smiedt, Place 4
- X Jania Villarroel, Place 5
- X Barry Hines, Place 6
- X Fred Sanderson, Place 7
- X Jodi Davis, Place 8
- X Mike Bass, Place 9

1:00 PM

Staff
Jay Sabatucci

Minutes
Cheri Colbert
Visitors and Guests
Chris Huff

Minutes

Agenda Item	Notes
Call to Order Time: 1:00pm	
Roll Call / Introductions –Jerry Tees	
Approval of Minutes from DEC 8, 2010 – Jerry Tees	
Discussion on the planned services for Jason the Fire Dept. Dog -Jerry Tees	CM Sheri Capehart discussed memorial for Jason, the fire service dog. At shelter or park. More information to come.
Update on Essay Contest -Chris Huff or Cheri Colbert	Chris Huff gave update on Animal Essay contest. This is the 10 th anniversary year for the essay contest. Visited 10 schools and Library for home school winner, all went very well. 1 st year for home school winner. We will have a tour for 1 st place winners, Golden Paws will provide snacks. Winners will be presented with certificates at council meeting on March 1, 2011 at 6 pm.
AAS Calendar Update – Jerry Tees, Cheri Colbert	Total donation to date is 2,630 for 263 calendars. Calendars are now ½ price for \$5.00
Status of Ordinance - Mike Bass	CM Capehart and Mike Bass still need to address a few things in the ordinance, still addressing pigeon issues. The focus is on animal welfare.
Mobile Adoption Dates for 2011	FEB 26-Subaru MAR 26-Subaru APR 30, Adoptathon, PetSmart, Hulen, Ft. Worth MAY 7, USTA Block Party (Parks and Rec), Arlington Tennis Center, 500 W. Mayfield Road
Animal Services Monthly Report – Jay Sabatucci	

Attached: 1. Donations account 2. New general report 3. Foster Program 4. Surveys on line at http://www.arlingtontx.gov/animals/surveys.html	
Other Old Business?	SPCA fundraiser event on valentine day was very successful. Event was catered, dance and silent auction. Future event for the shelter.
Future Discussions?	TNR program to discuss at next meeting. UTA had pilot program. Need new place to having meetings. Jerry looking for a sponsor for run/walk event. Need committee.
Announcements Upcoming Shelter Events?	New procedures at shelter. Daily walk through by supervisor and vet to identify animal issue. New card system to identify animals available to rescue groups and adopters.
Next Meeting Date: 3/16/11	
Adjourn Time: 2:14pm	

Animal Services Special Accounts										
(as of February 28, 2011)										
Account	124106	124107	124108	124109	124113	124123	124128	760111	124125	124126
Description	General Donations	AS Center Const.	Brick Pavers	Animal Cruelty	Animal Education	Animal Foster Program	Trap & Release Program	Shelter Sale Proceeds	ATF - Mobile Adoptions	ATF - Feral Hog Mitigation
Revenue	97,805.63	73,990.71	519.21	7,225.15	47,517.15	3,000.00	2,500.00	201,000.00	5,000.00	6,000.00
Expenditures	79,249.32	9,751.95	192.53	2,060.28	35,059.34	-	-	180,416.19	1,000.00	1,940.21
Balance	18,556.31	64,238.76	326.68	5,164.87	12,457.81	3,000.00	2,500.00	20,583.81	4,000.00	4,059.79
Account	124106	124107	124108	124109	124113	124123	760111	124125	124126	
*Upcoming Expenses	-	50,000.00	-	-	1,825.49	-	-	7,714.00	-	-
New Balance	18,556.31	14,238.76	326.68	5,164.87	10,632.32	3,000.00	2,500.00	12,869.81	4,000.00	4,059.79

Foster Stats FEB 2011						
Total Animals Fostered	Species	Foster Start Date	Foster Return Date	Total Days in Foster Care	Disposition	
1	K9	2/19/2011	Current	19	Currently in Foster Home	
2	K9	1/7/2011	3/2/2011	33	Adopted by Citizen	
1	K9	2/17/2011	3/3/2011	14	Adopted by Citizen	
Total Dogs Fostered						
4						
Total Cats Fostered						
0						
Total Other Fostered						
0						
Grand Total						Total Animal Successfully Adopted
4						3

Monthly Report FEB 2011

(This data complies with criteria set forth in the Asilomar Accords)	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	FISCAL YEAR TO DATE
A. BEGINNING SHELTER COUNT 10/1/2010						
Dogs	122	119	138	130	105	614
Cats	90	108	132	58	77	465
Total	212	227	270	188	182	1079
INTAKE (Live Dogs & Cats Only)						
B. From the Public						
Dogs	378	424	437	460	330	2029
Cats	411	348	275	257	197	1488
Total	789	772	712	717	527	3517
C. Incoming Transfers from Organizations within Community/Coalition						
Dogs	0	0	1	0	0	1
Cats	0	31		0	0	31
Total	0	31	1	0	0	32
D. Incoming Transfers from Organizations outside Community Coalition						
Dogs	0	0	0	0	0	0
Cats	0	0	0	0	0	0
Total	0	0	0	0	0	0
E. From Owners/Guardians Requesting Euthanasia						
Dogs	11	18	24	28	17	98
Cats	5	4	10	7	4	30
Total	16	22	34	35	21	128
F. Total Intake [B+C+D+E]						
Dogs	389	442	462	488	347	2128
Cats	416	383	285	264	201	1549
Total	805	825	747	752	548	3677
G. Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)						
Dogs	4	12	15	25	14	70
Cats	5	2	6	4	4	21
Total	9	14	21	29	18	91
H. ADJUSTED TOTAL INTAKE [F minus G]						
Dogs	385	430	447	463	333	2058
Cats	411	381	279	260	197	1528
Total	796	811	726	723	530	3586
I. ADOPTIONS						
Dogs	101	126	118	121	106	572
Cats	48	39	39	25	29	180
Total	149	165	157	146	135	752
J. OUTGOING TRANSFERS to organizations within Community Coalition						
Dogs	70	72	72	101	61	376
Cats	39	48	42	22	27	178
Total	109	120	114	123	88	554
K. OUTGOING TRANSFERS to organizations outside Community Coalition						
Dogs	0	6	0	0	0	6
Cats	0	0	0	0	0	0
Total	0	0	0	0	0	0
L. RETURN TO OWNER/GUARDIAN						
Dogs	86	71	71	58	38	324
Cats	4	4	7	10	6	31
Total	90	75	78	68	44	355

DOGS AND CATS EUTHANIZED						
M. Healthy (Includes Owner/Guardian Requested Euthanasia)						
Dogs	32	23	57	43	27	182
Cats	57	37	45	14	5	158
Total	89	60	102	57	32	340
N. Treatable - Rehabilitatable (Includes Owner/Guardian Requested Euthanasia)						
Dogs	29	46	44	42	28	189
Cats	25	43	36	25	18	147
Total	54	89	80	67	46	336
O. Treatable - Manageable (Includes Owner/Guardian Requested Euthanasia)						
Dogs	44	36	38	60	26	204
Cats	42	31	30	24	7	134
Total	86	67	68	84	33	338
P. Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia)						
Dogs	25	38	68	83	59	273
Cats	183	153	153	124	118	731
Total	208	191	221	207	177	1004
Q. Total Euthanasia [M+N+O+P]						
Dogs	130	143	207	228	140	848
Cats	307	264	264	187	148	1170
Total	437	407	471	415	288	2018
R. Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)						
Dogs	4	10	16	24	16	70
Cats	5	2	5	5	4	21
Total	9	12	21	29	20	91
S. ADJUSTED TOTAL EUTHANASIA [Q minus R]						
Dogs	126	133	191	204	124	778
Cats	302	262	259	182	144	1149
Total	428	395	450	386	268	1927
T. SUBTOTAL OUTCOMES [(+J+K+L+S) Excludes Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)]						
Dogs	383	408	452	484	329	2056
Cats	393	352	347	238	206	1536
Total	776	760	799	722	535	3592
U. DIED OR LOST IN SHELTER CARE						
Dogs	5	5	2	5	5	22
Cats	0	5	7	2	3	17
Total	5	10	9	7	8	39
V. TOTAL OUTCOMES [T+U]						
Dogs	388	413	454	489	334	2078
Cats	393	357	354	240	209	1553
Total	781	770	808	729	543	3631
W. ENDING SHELTER COUNT						
Dogs	119	138	130	105	102	594
Cats	108	132	58	77	65	440
Total	227	270	188	182	167	1034
Live Release Rate (LRR) $(I + J + K + L) / (T) * 100 =$ %	44.85%	48.03%	43.68%	46.54%	49.91%	
Live Release Rate does not include owner/guardian requested euthanasia that are unhealthy & untreatable, nor does it include dogs or cats that were lost or died while in the shelter's care.						
Operations						
Calls For Field Service	1226	1110	905	941	728	4910
Calls For Service Carried Over (M)	640	207	136	120	89	1192
Bite Cases Worked (M)	33	37	42	34	32	178
New Dangerous Animal Cases Received (M)	11	5	5	7	6	34
Dangerous Animal Cases Closed (M)	13	6	4	7	9	39
Dangerous Animal Cases Still Pending (M)	31	31	32	31	30	155
Number of S/N Surgeries Completed by AAS	139	152	152	136	138	717
TCAP Rabies Vaccinations	33	50	49	59	40	231
TCAP S/N Surgeries	19	39	26	36	38	158
(M) = Calculated Manually						