



Arlington Animal Services Advisory Board Meeting Agenda

Wednesday, 4-8-09

12:00 Noon

Animal Services Center

Board Members

- Larae Mason, DVM, Place 1
- Jerry Tees, Place 2
- Edna Collin-Harris, Place 3
- Melissa Martin, Place 4
- Jania Villarroel, Place 5
- Tony Molina, Place 6
- Fred Sanderson, Place 7
- Jay Sabatucci, Place 8, Chair
- Mike Bass/Lee Hitchcock, Place 9

Staff

Minutes

Cheri Colbert



No lunch provided!

Bring your own or eat afterwards.

Visitors and Guests

Agenda Item	Discussion	Action Taken	Follow Up
Call to Order Time _____			
Roll Call / Introductions - Jay Sabatucci			
Approval of Minutes from March 11, 2009 Sabatucci			
Notification: Mike is interim Animal Service Manager and Chris has assumed her duties as Training Coordinator.			

Report on Shelter Opening Events – Jerry Tees MAR 28 – Fur Ball MAR 29 – Grand Opening	250 Guests \$65 per person Invitations went out.		
Update from Board email – J. Sabatucci	Temporarily being used for Opening events.		
Animal Services Monthly Report(s)-Next Meeting			
Submissions for naming of Community Room? Mike			
AAS Calendar Report – Mike Bass			
Other Old Business?			
New Business?			
Announcements Upcoming Shelter Events? 1. Easter Photos			
2009 Meeting Dates: Second Wednesday of every other month 3/11 , 5/13 , 7/8, 9/9, 11/11	Skip 5/13 and meet on 7/8		
Adjourn Time _____			



**Arlington Animal Services
Advisory Board Meeting Minutes**

Wednesday, 3-11-09

12:00 Noon

Animal Services Center

Board Members

- Larae Mason, DVM, Place 1
- Jerry Tees, Place 2
- Edna Collin-Harris, Place 3
- Melissa Martin, Place 4
- Jania Villarroel, Place 5
- Tony Molina, Place 6
- Fred Sanderson, Place 7
- Jay Sabatucci, Place 8, Chair
- Mike Bass/Lee Hitchcock, Place 9

Staff

Chris Huff

Minutes

Cheri Colbert

Visitors and Guests

Dr. Farrell - Vet

Agenda Item	Discussion	Action Taken	Follow Up
Call to Order Time -12:00 PM			
Roll Call / Introductions - Jay Sabatucci			
Approval of Minutes from Jan. 21, 2009 Sabatucci	Fred Sanderson – 1 st Tony Molina – 2nd		
Report on Essay Contest- Chris	Winner announced on March 24 th after council meeting		

Approval for council of new shelter policies and procedures. – Lee/Mike (passed out at last meeting)	Staff received and there were no issues.		
Report on Shelter Opening Events – Jerry Tees April 25 – Fur Ball April 26 – Grand Opening (Discuss if needed)	250 Guests \$50 per person Invitations went out 2/20. Changed date to April 25-26 Every Board member bring two bottles of wine. Serve wine & Horsd’oeuvres	Two tents were donated. Silent auction around the shelter. Volunteers & Staff stationed around the shelter. Rangers donated a Box.	Jerry will email donation letters to Board members.
Update from Board email – J. Sabatucci	None		
Status of proposed ordinances to Council- Mike/Lee (Tabled pending City Attorney’s recommendations)	Waiting to roll them in with city-wide ordinance overhaul.	No timeframe. Met with City Attorney’s Office to combine all ordinances to have better chance on getting proposal passed.	
Animal Services Monthly Report(s)-Chris Huff	Distributed to Board members. Shelter adoptions/reclamations are increased. Added website for public to view animals in Shelter.		
Naming of Community Room? Mike	Recommend fundraiser. Board members write up suggestion and bring to next Board meeting.		
AAS Calendar Report – Chris Huff	Sold 517 calendars, ordered 1,000. Will give 250 for grand opening.		
Report on Valentine Pictures-Chris	Sold 31 pictures		

Other Old Business?	Admin working on having an Express Lane for rescue groups and other admin requests. Rescue groups can also see all animals on website; they don't have to wait for EU list.	Jania and Fred will work on Shelter-to-Shelter transfer protocol.	
New Business? 1. Report on Pet Data and recommendations -Mike/Jay	Pet Data submitted as part of program reduction proposal. Pet Data propose 15-25% budget reduction. Can also provide additional revenue for rabies tags.		
Announcements Upcoming Shelter Events?	Chris Huff accepted Community Services Educator position. TCAP event booked for March 30 th Mike Bass redirected to oversee Animal Service and Code Compliance.	March 2 nd , TCAP completed 36 S/N and 26 R/V	
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Adjourn Time - 1:05 pm	Edna Collins-Harris – 1 st Fred Sanderson – 2nd		