



Arlington Animal Services Advisory Board Meeting Agenda

Wednesday, 10-13-10

Board Members:

- Larae Mason, DVM, Place 1
- Jerry Tees, Place 2, Chair
- Edna Collin-Harris, Place 3
- Donna Smiedt, Place 4
- Jania Villarroel, Place 5
- Barry Hines, Place 6
- Fred Sanderson, Place 7
- Jodi Davis, Place 8
- Mike Bass, Place 9

1:00 PM

Staff
Jay Sabatucci

Minutes
Cheri Colbert
Visitors and Guests
Lee Hitchcock



Agenda Item	Notes
Call to Order Time _____	
Roll Call / Introductions –Jerry Tees	
Approval of Minutes from Sept. 15, 2010 – Jerry Tees	
Board Meeting Policy: Attendance of Non-Board Members at Advisory Board Meetings – Jay Sabatucci	
Petoberfest 2010 Review – Jerry Tees	
AAS Calendar Update – Jerry Tees	
Foster/Volunteer Program Update – Jay Sabatucci <ol style="list-style-type: none"> 1. Report attached Foster pet program results: 11 animals received foster care during 4 th Quarter 32 animals (12 dogs and 20 cats) have received foster care since program implementation	

Ordinance Update- Mike Bass	
Five-Year Plan Update – Lee Hitchcock	
Animal Services Monthly Report – Jay Sabatucci Sent by email to board: <ol style="list-style-type: none"> 1. General report 2. Donations account 3. Surveys on line at http://www.arlingtontx.gov/animals/surveys.html 	
Other Old Business?	
New Business? 1. Eventual elimination of euthanizing healthy adoptable animals at AAS-Mike Bass	
Future Discussions?	
Announcements Upcoming Shelter Events?	
Next Meeting Date: TBA	
Adjourn Time _____	

Fosters	Total Animals Fostered	Species	Foster Start Date	Foster Return Date	Total Days in Foster Care	Disposition
KC West	1	Cat	6/18/2010	7/7/2010	19	Adopted by Citizen
Kathy Anderson	1	Cat	2/1/2010	5/11/2010	99	Adopted by Citizen
Dolores Humphries	2	Dog	3/6/2010 5/11/2010 Present	3/29/2010	23 Current	Adopted by Citizen /Adopted by Foster
Karen Gillean (Inactive)	2	Cat	3/27/2010 7/24/2010	5/24/2010 7/30/2010	58 6	1 Adopted by Citizen/ 1 Adopted by Foster
Franceen Lyons (Inactive)	7	Cat	5/22/2010	5/29/2010	7	N/A
Elizabeth Thomas	12	Dog	7/24/2010 6/2/2010	8/16/2010 6/15/2010	23 13	Adopted by Citizens
Tina Blevins	1	Dog	6/3/2010	7/27/2010	54	Adopted by Foster
Debra Delaney (Inactive)	1	Cat	5/10/2010	5/30/2010	20	Adopted by Foster
Gary Smith	1	Dog	3/22/2010	4/7/2010	16	Adopted by Citizen
Misty Clark	1	Dog	7/10/2010 Present		Current	Adopted by Foster
Tommy Flemming	1	Dog	8/24/2010 Present		Current	Adopted by Foster
Grace Darling	1	Dog	9/30/2010	8/4/2010	5	N/A
Joyce Holt	1	Dog	8/31/2010 Present		36	Currently in Care
	Total Fostered					
	32					



Arlington Animal Services Advisory Board Meeting Minutes

Wednesday, 9-15-10

Board Members:

- X Larae Mason, DVM, Place 1
- X Jerry Tees, Place 2, Chair
- Edna Collin-Harris, Place 3
- X Donna Smiedt, Place 4
- Jania Villarroel, Place 5
- Vacant, Place 6
- X Fred Sanderson, Place 7
- X Jodi Davis, Place 8
- X Mike Bass, Place 9

12:00 PM

Staff

Jay Sabatucci
Dr. Nancy Carter
B.L. Hines - Police

Minutes

X Cheri Colbert

Visitors and Guests

X Lee Hitchcock

Minutes

Agenda Item	Notes
Call to Order Time 1:05pm	
Roll Call / Introductions –Jerry Tees	
Approval of Minutes from August 25, 2010 – Jerry Tees	1. Mike Bass 2. Donna Smiedt
Board Meeting Policy: Attendance of Non-Board Members at Advisory Board Meetings – Jay Sabatucci	Non-Board members cannot speak at AAS Board meetings. Can come as guest only.
Petoberfest 2010 Update – Jerry Tees	On task. All areas are covered. Sonny Burgess performing. Volunteers in place to assist in different areas. Send all contests timeframes to Chris Huff
AAS Calendar Update – Jerry Tees	2011 calendars are coming along. Michelline is finalizing pictures. Calendar will have a variety of animals.
Foster/Volunteer Program Update – Jay Sabatucci 2. Current - 12 Approved Fosters 4 Pets in Foster Care (3 dogs/1 cat)	
Ordinance Update- Mike Bass	Going to CMO in October. Will provide update on any revisions. Sheri Capehart is handling Municipal policy.
Five-Year Plan Update – Lee Hitchcock	Team back with draft and hope to have report by next Board meeting.

Animal Services Monthly Report – Jay Sabatucci Sent by email to board: <ol style="list-style-type: none"> 4. General report 5. Donations account 6. Surveys on line at http://www.arlingtontx.gov/animals/surveys.html 	Received via email
Other Old Business?	
New Business?	
Future Discussions?	Sheri Capehart introduced having a “Blessing of the Animals” day. No push back from legal. Invite pet owners, volunteers and rescue groups.
Announcements Upcoming Shelter Events?	Petoberfest is imminent!
Next Meeting Date: TBA	
Adjourn Time: 1:07pm	

Petoberfest Wrap-up

Adoptions:

Veterinary Services:

paw print 20 City Licenses (15 altered/5 unaltered) sold in clinic

Respect-a-Bull Microchipping:
paw print 105 dogs chipped by Respect-a-Bull
paw print 5 cats chipped by Respect-a-Bull

Financial:
paw print Merchandise Sales \$166.00
paw print Pet Pictures \$95.00
paw print Dog Wash \$275.00
paw print Pet Contests \$90.00
paw print Rabies Vaccines \$340.00
paw print City Licenses \$207.00
paw print Total (so far) \$1173
paw print (Girl Scout donation still pending)





Arlington Animal Services Advisory Board

Board Meeting Policy:

Attendance of Non-Board Members at Advisory Board Meetings

The Animal Services Advisory Board serves the City of Arlington in an advisory capacity only, and is not a board of directors. Management decisions concerning Animal Services are made by city management. Advisory Board meetings are not an appropriate venue for airing grievances with day-to-day management of Animal services.

The Animal Services Advisory Board encourages residents to attend its meetings, and welcomes input appropriate to that body. However, the Board places several restrictions upon non-board residents attending due to the necessary short length of board meetings (working lunch).

- Any person who wishes to make a presentation to the Board may submit a written request to the Chair to be placed on the agenda. The request must be submitted at least 30 days prior to the proposed meeting.
- Any person wishing to address the Board on an issue appropriate to that body may also submit a written request to the Chair to be placed on the agenda. The request must be submitted at least 30 days prior to the proposed meeting.
- The Chair and the Animal Services Manager will determine the agenda and what is appropriate for Board consideration.
- Only Advisory Board members and approved city staff may sit at the Board table.
- Due to time constraints, only members of the Board, approved city staff, and persons placed on the agenda may speak at the meeting.
- To prevent violations of open meetings laws, Board members may not discuss Board business except during official board meetings.



Animal Services Advisory Board Report

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	FY 2010
Live Release Rate % (This Year - FY 2010)	42%	48%	80%	73%	88%	77%	66%	50%	58%	60%	62%	43%	39%
Live Release Rate % (Last Year)	41%	51%	61%	53%	50%	50%	82%	58%	33%	46%	44%	38%	53%
Live Release Rate % (% up or down from last year)	up 1%	down 3%	up 19%*	up 20%*	up 38%*	up 27%	down 16%	down 12%***	up 25%	up 14%	up 18%	up 5%	down 14%
Live Release Rate is determined by dividing the number of dogs and cats going out live by the number coming in. It is separate from EU statistics.													
Calls for Service (This Year - FY 2010)	1740	1674	1430	1330	1168	1156	2043	1562	1482	1112	1259	1222	17178
Calls for Service (Last Year)	2226	1721	1414	1346	1378	1634	1433	1599	1551	1682	1886	1952	19822
Calls for Service (% up or down from last year)	down 28%	down 3%	up 1%	down 1%	down 15%	down 29%	up 43%	down 2%	down 4%	down 34%	down 33%	down 37%	down 13%
Calls for Service are determined by adding together completed service calls and calls canceled.													
Euthanasia (This Year - FY 2010)	527	425	347	371	294	418	457	696	755	643	724	595	6252
Euthanasia (Last Year)	571	380	307	229	331	365	402	634	705	564	526	554	5568
Euthanasia (% up or down from last year)	down 8%	up 11%	up 13%	up 62%**	down 11%	up 15%	up 14%	up 10%***	up 7%	up 14%	up 38%	up 7%	up 12%
Euthanasia is determined by the number of cats and dogs euthanized.													
Surgeries (This Year - FY 2010)	180	154	202	160	137	163	175	148	135	143	163	156	Avg 160
Surgeries (Last Year)	0	0	0	0	125	166	163	151	170	157	201	158	Avg 161
Surgeries (% up or down from last year)	NA	NA	NA	NA	up 10%	down 2%	up 7%	down 2%	down 21%	down 10%	down 19%	down 1%	
Surgeries are determined by a count of the number of S/N surgeries.													

* Comparatively low number of animals received

** During move from old shelter

*** Hoarding Case



Animal Services Donation Accounts

(as of October 7, 2010)

Account	124106	124107	124108	124109	124113	124123	760111
Description	General Donations	AS Center Const.	Brick Pavers	Animal Cruelty	Animal Education	Foster Program	Shelter Sale Proceeds
Revenue	81,868.74	71,886.71	119.21	6,600.15	41,984.15	3,000.00	201,000.00
Expenditures/ Encumbrances	78,397.02	9,751.95	67.89	2,060.28	22,261.38	-	160,920.36
Upcoming Expenses	-	50,000.00	-	-	2,128.00	-	14,578.40
Balance	3,471.72	12,134.76	51.32	4,539.87	17,594.77	3,000.00	25,501.24