



PROCEDURES FOR AFFIDAVITS BASED ON RESIDENT COMPLAINTS CONCERNING ANIMAL NOISE NUISANCES

Dear Resident:

The process for filing an animal noise complaint is as follows: 1) complete the enclosed affidavit and have it notarized, 2) the notarized affidavit, with a list of the names and addresses of any persons who also observed the violation, should be mailed or delivered to the address below, 3) Arlington Animal Services will review the affidavit and, if it appears that an offense has occurred, a citation may be issued on your behalf. If the owner of the animal requests a court hearing, you will be summoned to testify against the individual who violated the law.

The body of the affidavit for an animal noise nuisance must contain the following:

- The name of the owner and/or give an accurate description of the owner;
- The address of the animal owner;
- A description of the animal(s);
- Must include the date(s), times and duration of the noise nuisance;
- And any other details, including a statement if you have videotapes/audiotapes and photographs that were taken **without provoking** the animal to bark.

**Upon completion of the affidavit, please return it to:
Arlington Animal Services, 1000 S.E. Green Oaks Blvd., Arlington, TX 76018**