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THE ONE START CENTER

# Walk In Application Residential Accessory Building Permit (Other than portable storage buildings)



DO NOT FAX OR E-MAIL APPLICATION

Please print clearly:

Applicant's (**individual – not business**) Name\*: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Best way to deliver plan review comments: (check only one):  Email  Fax

Applicant's Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

\*A legible copy of a current government photo ID is required to be submitted for the applicant.

Project Address: \_\_\_\_\_ Suite: \_\_\_\_\_

Please check only one:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> <b>Detached garage</b>                 | <input type="checkbox"/> <b>Porte Cochere</b> | <input type="checkbox"/> <b>Patio cover/screened porch/gazebo</b> |
| <input type="checkbox"/> <b>Boat dock</b>                       | <input type="checkbox"/> <b>Carport</b>       | <input type="checkbox"/> <b>Retaining wall</b>                    |
| <input type="checkbox"/> <b>Permanent storage/accy building</b> | <input type="checkbox"/> <b>Decks</b>         |   |

Please check only one:

- New construction**    **Addition**    **Remodel/Alterations/Repair**    **Demolition**    **Move**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local ordinances regulating construction, the performance of construction or the use of any land or buildings.

Before a permit may be issued, electronic documents of accepted construction plans must be provided. The city is able to scan your documents for a fee; or, you may provide those electronic documents in the specified format. If you supply the electronic documents, they must be verified as accurate before a permit may be issued. Please check one:

- I authorize City staff to scan and charge applicable scanning fees
- I will provide the electronic documents in TIFF 300 dpi format

Applicant is Contractor \_\_\_\_, Homeowner or \_\_\_\_, Authorized Agent \_\_\_\_

Print Name of Permit Applicant \_\_\_\_\_ DATE \_\_\_\_\_

Signature of Permit Applicant \_\_\_\_\_

If applicant is contractor, list name of company: \_\_\_\_\_

**Detached Garage - New; Addition; Remodel, Alteration, Repair  
(Accessory to a one- and two-family home):**

- Fair Market Construction Valuation – Declared: \$ \_\_\_\_\_
- Deed Restriction Compliance Agreement (check one only):
  - There are no restrictions
  - I will comply with deed restrictions
  - I will not comply with the restrictions
- Provide a brief description of the proposed work:  
\_\_\_\_\_
- Will there be any trade work? (check all that apply)  Electrical  Mechanical  Plumbing
- Number of Stories: \_\_\_\_\_
- Area of the garage (in square feet): \_\_\_\_\_
- Height of the walls (feet & inches): \_\_\_\_\_
- What is the material of the exterior walls? (exclude for “**Remodel, Alteration, Repair**”)  
(Check one only)  Masonry  Siding  
 Metal  Wood
- What is the percentage of masonry coverage for the existing house? (exclude for “**Remodel, Alteration, Repair**”) \_\_\_\_\_
- What are the roofing materials? (exclude for “**Remodel, Alteration, Repair**”)  
(Check one only)  Composition Shingles  Metal  Wood Shingles
- Electric Service:  Yes  No
- Gas Service:  Yes  No
- Are inspection services provided by a Third Party Organization?  Yes  No
- If yes, what is the name of the Third Party Organization (check only one):
  - Metro Code Analysis  North Texas Inspection Services

**Boat Docks - New; Addition; Remodel, Alteration, Repair  
(Accessory to a one- and two-family home):**

- Fair Market Construction Valuation – Declared: \$ \_\_\_\_\_
- Provide a brief description of the proposed work:  
\_\_\_\_\_
- Will there be any trade work? (check all that apply)  Electrical  Mechanical  Plumbing
- Area of Building (in square feet): \_\_\_\_\_

**Permanent Storage/Accy Building - New; Addition; Remodel, Alteration, Repair  
(Accessory to a one- and two-family home):**

- Fair Market Construction Valuation – Declared: \$ \_\_\_\_\_
- Deed Restriction Compliance Agreement (must check one only):
  - There are no restrictions
  - I will comply with deed restrictions
  - I will not comply with the restrictions
- Provide a brief description of the proposed work:  
\_\_\_\_\_
- Will there be any trade work? (check all that apply)  Electrical  Mechanical  Plumbing
- Type of Drainage (must check one only):
  - DPW Accepted Alternate
  - Type "A" Lot Drainage, All to the front
  - Type "B" Lot Drainage, To front and rear
  - Type "C" Lot Drainage, All to the rear
  - Lot Drainage Unknown
- Energy Code Compliance New Construction (must check one only):

- None – Building not heated or cooled
- IC3
- REScheck

- Energy Star
- Chapter 4 IECC

- Corner Lot:  Yes  No
- Area of Building (in square feet): \_\_\_\_\_
- Height of walls (in feet): \_\_\_\_\_
- Material of Walls (choose only one):  Masonry  Metal  Siding  Wood
- What is the percentage of masonry coverage for the existing house? \_\_\_\_\_
- Material of Roof (choose only one):  Composition Shingles  Metal  Wood Shingles
- Will air conditioning or heating be provided in the accessory building?  Yes  No
- Number of Stories: \_\_\_\_\_
- Electric Service:  Yes  No
- Gas Service:  Yes  No
- Are inspection services provided by a Third Party Organization?  Yes  No
- If yes, what is the name of the Third Party Organization (check only one):
  - Metro Code Analysis
  - North Texas Inspection Services

**Carport or Porte Cochere - New; Addition; Remodel, Alteration, Repair  
(Accessory to a one- and two-family home):**

- Fair Market Construction Valuation – Declared:     \$\_\_\_\_\_
- Deed Restriction Compliance Agreement (must check one only):
  - There are no restrictions
  - I will comply with deed restrictions
  - I will not comply with the restrictions
- Provide a brief description of the proposed work:  
\_\_\_\_\_
- Will there be any trade work? (check all that apply)  Electrical  Mechanical  Plumbing
- Area of Building (in square feet): \_\_\_\_\_
- What are the roofing materials? (Choose one)
  - Composition Shingles  Metal  Wood Shingles

**Decks - New; Addition; Remodel, Alteration, Repair  
(Accessory to a one- and two-family home):**

- Fair Market Construction Valuation – Declared:     \$\_\_\_\_\_
- Deed Restriction Compliance Agreement (must check one only):
  - There are no restrictions
  - I will comply with deed restrictions
  - I will not comply with the restrictions
- Provide a brief description of the proposed work:  
\_\_\_\_\_
- Will there be any trade work? (check all that apply)  Electrical  Mechanical  Plumbing
- Area of Building (in square feet): \_\_\_\_\_
- Are inspection services provided by a Third Party Organization?  Yes  No
- If yes, what is the name of the Third Party Organization (check only one):
  - Metro Code Analysis  North Texas Inspection Services

**Patio Cover, Screened Porch, Gazebo - New**  
**(Accessory to a one- and two-family home):**

- Fair Market Construction Valuation – Declared: \$ \_\_\_\_\_
- Provide a brief description of the proposed work:  
\_\_\_\_\_
- Will there be any trade work? (check all that apply)  Electrical  Mechanical  Plumbing
- Deed Restriction Compliance Agreement (must check one only):
  - There are no restrictions
  - I will comply with deed restrictions
  - I will not comply with the restrictions
- Area of Building (in square feet): \_\_\_\_\_
- What are the roofing materials? (Choose one)
  - Composition Shingles  Metal  Wood Shingles
- Are inspection services provided by a Third Party Organization?  Yes  No
- If yes, what is the name of the Third Party Organization (check only one):
  - Metro Code Analysis  North Texas Inspection Services

**Retaining Wall - New; Addition; Remodel, Alteration, Repair**  
**(Accessory to a one- and two-family home):**

- Fair Market Construction Valuation – Declared: \$ \_\_\_\_\_
- Provide a brief description of the proposed work:  
\_\_\_\_\_
- Will there be any trade work? (check all that apply)  Electrical  Mechanical  Plumbing
- Type of Drainage (must check one only):
  - DPW Accepted Alternate
  - Type "A" Lot Drainage, All to the front
  - Type "B" Lot Drainage, To front and rear
  - Type "C" Lot Drainage, All to the rear
  - Lot Drainage Unknown
- What is the height of the retaining wall? (Measured from the bottom of the footing to the top of the wall) \_\_\_\_\_
- What materials will be used to construct the retaining wall?
  - Concrete, Block, Stone or Masonry
  - Gabions