



NOTICE TO CONTRACTORS

Clarification of Arlington's Third Party Program and
Energy Star® Energy Compliance
February 20, 2008

This **NOTICE TO CONTRACTORS** contains important information for builders and contractors that do business in the City of Arlington. Please circulate this to others in your organization and to your sub-contractors as may be applicable.

The City of Arlington initiated a Third Party Organization (TPO) Program effective August 1, 2005. Under this program, third party service providers are able to apply for registration as a TPO and offer plan review and/or inspection services to builders and contractors. Inspections performed by a registered TPO service provider must be performed by registered employees and/or registered contract agents of that TPO service provider. In order to become a registered inspector or contract agent of a TPO service provider, the individual inspectors must prove up certain levels of experience, proof of certifications and proof of licenses during the application review process. If approved as a TPO service provider, all of the inspections must be performed by the TPO to include building, energy, electrical, plumbing and mechanical inspections.

Energy Star® is a recognized energy compliance tool by State Law first and City ordinance second. **Energy Star®** service providers are not included in any of the scope of the City's TPO Program. An **Energy Star®** service provider is not limited in any manner by the TPO Program.

The City of Arlington requires that certain "energy" inspections be performed on all projects including projects that utilize any services of an **Energy Star®** service provider. Those certain "energy inspections" will either be performed by City of Arlington inspectors or registered TPO inspectors.

Should you have any questions, please feel free to contact me at (817) 459-6521 or Ed.Dryden@arlingtontx.gov.

Sincerely,

Ed Dryden, CBO
Building Official