



NOTICE TO CONTRACTORS
Community Development & Planning, Building Inspections
TOPIC: Modification to Inspection Request Times
Effective June 15, 2014

This Notice to Contractors will provide contractors and citizens with the modified requirements for requesting inspections in the City of Arlington as of June 15, 2014.

In an effort to maintain the city's commitment to provide next day inspection services for our contracting community we will be revising the inspection request cut-off time for same day inspections by moving it from 8 a.m. to 7 a.m. Monday through Friday. This change to the inspection request cut-off time is necessary to insure all scheduled inspections for that day can be completed. In addition, this modification is to also afford the contracting community more time during the day of the inspection to make corrections if needed and be ready for a follow-up inspection the next day. The general contractor is still responsible for inspection requests. As a reminder,, inspection requests can be made either online by registered users at ArlingtonPermits.com or by calling the 24/7 Inspection Request Line at (817) 261-8817. A contact name and phone number will need to be provided, permit number or address and type of inspection needed. Inspections requests made after 7 a.m. will be scheduled for the next business day.

Inspections:

To get an inspection on the same day, the inspection must have been requested no later than 7:00 a.m. Requests for inspection received after 7:00 a.m. are scheduled for the next working day. The 24/7 inspection request line is (817) 261-8817. When requesting inspections please provide the job address or permit number, the specific type of inspection requested, a contact name and phone number.