



Submittal Revision to approved plans

This form should only be used if a building permit has already been issued and changes to the original scope of work are proposed.

JOB ADDRESS: _____

DATE: _____

CONTRACTOR: _____

PHONE NO: _____

PERMIT NUMBER: _____

E-MAIL CONTACT: _____

This Job is: Commercial Permit Residential Permit Fire Permit

*Plans must be clouded & delta keyed to indicate areas that have been modified from "City Approved" plans.

Describe all revisions: (use back of this sheet if necessary)

Applicants Name (Please print): _____

Signature of applicant: _____

Note to Applicant:

At the time of approval electronic documents in TIFF 300dpi format are required.

Electronic filing can be done by City Staff for a fee ranging from .25 to \$1.00 per page. Electronic documents submitted by the applicant can be submitted via e-mail (limited to ten megabytes per e-mail message) or on CDROM or USB flash drive.

I authorize the City staff to electronically file my documents for fees listed above.

Signature: _____ Date _____

I will provide the electronic documents via e-mail, CDROM or USB flash drive in TIFF format

Review charge: \$50.00 per hour (1 hour minimum) to be collected when revision is approved. Contractor will be notified by plan reviewer of exact fee amount.

Plans Examiner accepting resubmittal: _____ Date _____