

**MINUTES OF THE
BROWNFIELDS ADVISORY COMMITTEE**

Council Briefing Room, Third Floor of the City Hall Building, 101 West Abram Street
Monday, October 14, 2013
5:30 P.M.

City staff present included:

- Bridgett White, Assistant Director, Community Development and Planning Department
- Douglas McDonald, Planning Project Manager I
- Marc Paustian, Quality Assurance Manager

Brownfields Advisory Committee members present included:

- Glenn Troutman, representing West Citizen Action Network (WeCAN)
- Steven George, representing Green Star Environmental
- Robert Knezek, representing Southwest Action Team (SWAT)
- Jack McCranie, representing Terracon Consultants

I. 2010 Grant Closeout

Doug McDonald provided the Committee an update on the final closeout requirements for the 2010 grant cycle. All closeout documents have been sent to EPA for review.

II. New 2013 Grant

Doug McDonald discussed the new 2013 grant with the Committee and thanked the Committee for their support letters for the grant application. Arlington was the only government entity in Texas to receive a grant this year.

Staff issued a RFQ for an environmental consultant to assist with the administration of the new Brownfields grant. Five firms submitted proposals and two firms were interviewed. Terracon Consultants was the firm selected and Jack McCranie will be the project manager for Terracon.

Doug McDonald briefed the Committee of their role as a Brownfields Advisory Committee member. This Committee will assist with identifying development priorities, maximizing visibility of Brownfields sites, promote the Brownfields program, prioritize applications for assessments and redevelopment planning, and review assessment findings.

Doug McDonald passed out a handout that provides the Committee an opportunity to submit sites they wish to target for the Brownfields program. The Committee can email these requests to Bridgett White.

III. New Brownfields Requests

Doug McDonald provided the Committee an update on four sites that have been submitted to Staff for the Brownfields Program. These sites are 307 W. Front Street, 330

E. Division Street, 201 N. East Street, and 500 E. Front Street. The applicant is Ryan Dodson for all four sites. These sites will be submitted to EPA for Brownfields eligibility approval once the government resumes.

IV. Status of Municipal Setting Designations (MSDs)

Jack McCranie provided an update for the 106 Stadium Drive MSD. This project will continue into the new grant cycle.

V. Other Projects

Jack McCranie provided an update for 401 E. Division Street/305 N. East Street (Wilkerson's). TCEQ has requested additional ground sampling so this project will continue into the new grant cycle.

Jack McCranie also provided an update with 801 Orthopedic Way. This project will also continue into the new grant cycle.

VI. Grant Management Transition

Douglas McDonald will be leaving the City of Arlington and Bridgett White will be the contact for the Brownfields Grant Program. If you have any questions, please contact Bridgett at bridgett.white@arlingtontx.gov or 817-459-6660.

Next Advisory Committee Meeting:

- The next Brownfield's Advisory Committee meeting will take place next quarter in January.