



2014-2015

# CAPER

CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT AND REPROGRAMMING

COMMUNITY DEVELOPMENT BLOCK GRANT  
HOME INVESTMENT PARTNERSHIPS PROGRAM  
EMERGENCY SOLUTIONS GRANT



## I. GENERAL INFORMATION

### A. Executive Summary

The Consolidated Annual Performance and Evaluation Report (CAPER) is a summary of the progress made by the City of Arlington to achieve the goals identified in the 2010-2015 Consolidated Plan and the Program Year 2014 Action Plan. The Consolidated Plan is a five-year plan that establishes objectives for the City's use of Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds received from the U.S. Department of Housing and Urban Development (HUD). The Action Plan is an annual plan that defines goals and strategies for the use of these funds in support of Consolidated Plan objectives. Program Year 2014 (PY2014) was the fifth year of the 2010-2015 Consolidated Plan.

CDBG, HOME and ESG funds received during PY2014 ( July 1, 2014 through June 30, 2015) enabled the City of Arlington to improve housing, strengthen neighborhoods, and provide necessary services for low- and moderate-income residents. The City is pleased to report significant accomplishments in meeting performance objectives, which are highlighted below.

#### Neighborhood Revitalization Strategy Area (NRSA) Highlights

- ✦ Construction of 4 affordable homes was completed in the NRSA using HOME funds of which two were sold. These new, energy star certified homes were purchased by eligible first-time home buyers.



- ✦ Code compliance completed 2,589 inspections at 1,636 unduplicated properties in the NRSA as part of a comprehensive revitalization strategy to improve neighborhoods and increase public health and safety. 2,892 violation notices were issued with 1,435 violations corrected by property owner. During PY14, 92 violations were corrected with other sources of funds including the use of City General funds in the NRSA.

- ✦ Adult Literacy classes were provided by Water from the Rock, a Community-Based Development Organization (CBDO) in the NRSA. In PY14, 75 students attended GED or ESL classes, 37 clients participated in a job readiness program, and 525 clients were provided with food pantry services.

- ✦ Senior Citizens Services provided transportation Monday through Friday to seniors living in the central Arlington target area, which allowed otherwise-isolated seniors access to daily programs and nutritious meals, as well as necessary grocery and pharmacy trips. In PY2014, 5,167 one-way trips were provided to 79 seniors.

Several NRSA projects are planned over the next few years that will improve the area without the use of grant funds. The City will develop a new mixed-use residential and retail facility in the NRSA, which will increase housing options and jobs for Arlington residents. A new library will also be constructed as well as a technology incubator for new business development.

## Affordable Housing Highlights

- Housing rehabilitation grants were provided to 64 low- to moderate-income households to address emergency conditions and/or to improve substandard housing conditions. Twenty-five households received full rehabilitation 32 received emergency repairs, and seven households received Architectural Barrier Removal grants to improve accessibility for persons with disabilities.
- The Arlington Homebuyers Assistance Program (AHAP) provided funds for down-payment and closing costs to help 25 families buy their first home. Homebuyers received a minimum of ten hours of education and counseling before the purchase to ensure a successful transition to homeownership. An additional 87 individuals received a variety of housing counseling services in addition to classes on budgeting, home maintenance, and foreclosure prevention. A total of 481 households attended a home buyer orientation and training session.
- An Open House event showcased a single-family home that was rebuilt and sold to a single mother and reservist with the United States Air Force. The Tarrant County Housing Partnership (TCHP) worked with the Citi Military Veterans Network, City of Arlington HOME funds, Home Depot, Keller Williams Realty and Don Sneed Construction Inc. (DSCI) to acquire land and rehabilitate a vacant and foreclosed house in a low-income target area in East Arlington. Prior to purchasing this home, the family lived in a small one-bedroom apartment. They are excited to settle into a new home, with 4 bedrooms, a yard, accessible kitchen and plenty of space.
- Temporary rental assistance was provided to 72 low-income households through the Tenant-Based Rental Assistance (TBRA) program. Families in the program must be sponsored by a non-profit organization and attend case management sessions leading to self-sufficiency.



## Homeless Services Highlights

- Emergency shelter: Temporary shelter was provided to 1,599 homeless individuals last year at the Arlington Life Shelter, Salvation Army, and SafeHaven. The total served included 601 children (38%) and 992 adults (62%).
- The City of Arlington participated in the Tarrant County Homeless Coalition, which received \$11,753,717 in competitive Continuum of Care funds to provide a continuum of homeless services in Tarrant County.
- In PY2014, 21 households consisting of 64 individuals were rapidly rehoused by SafeHaven of Tarrant County and YWCA of Fort Worth and Tarrant County.
- The City utilized state funding for the Homeless Housing and Services Program (HHSP) to help prevent homelessness through, temporary rental assistance and support services to 97 households.

## Highlighted Services for Persons with Special Needs

- ✦ Senior Citizen Services provided 12,676 meals to 268 seniors. Meals on Wheels delivered 3,350 hot meals to the homes of 23 seniors and persons with disabilities during the program year.
- ✦ AIDS Outreach Center provided HIV testing and risk reduction counseling services to 159 persons.
- ✦ Recovery Resource Council provided substance abuse counseling and referrals to 211 individuals.
- ✦ Advocates for Special People provided day habilitation services for 77 adults with physical and mental disabilities.
- ✦ Seven (7) households received architectural barrier removal for persons with disabilities and senior citizens through the City's Housing Rehabilitation Program.
- ✦ Rental vouchers were provided to 160 households through the Arlington Housing Authority programs including Tenant Based Rental Assistance, Supportive Housing and Shelter Plus Care(SPC). One hundred fifty-three of these households also received case management designed to coordinate housing and services for homeless persons with disabilities.



## Community Development Highlights

- ✦ Public Services programs were funded with the maximum amount allowed 15 percent of the CDBG allocation. Nineteen non-profit organizations, the City Parks & Recreation Department, and the Public Library provided services to approximately 13,678 persons. Organizations offered services such as transportation, job skills training, child care, meals for seniors, tutoring and mentoring for youth, dental health services, and case management for persons with HIV/AIDS.



- ✦ The Ride2Work program, operated by Catholic Charities, provided access to jobs for low-income residents. Funding was provided by CDBG, Arlington Tomorrow Foundation and a Job Access Reverse Commute grant. In PY2014, 119 unduplicated clients were served.
- ✦ Youth services included dental health education, day camps, one-on-one mentoring, computer classes, educational tutoring, health and life skills training, and after-school programming. Over 10,258 low-income Arlington youth benefitted from these programs.

## Other Non-Public Service Highlights include:

- ✦ The United Way of Arlington hosted a Report to the Community which provided an overview

of research focused on identifying the needs of Arlington residents as they age. United Way Arlington is supported, in part, with CDBG funds. United Way Arlington assists the City in identifying priority community needs and coordinating plans and programs to improve lives in Arlington. The report on aging will be used to guide the use of future grant funding in meeting the needs of older Arlington residents.

- † United Way Arlington facilitated the Financial Stability Partnership and Arlington Resource Sharing Group, which successfully increased community awareness of the Earned Income Tax Credit (EITC) and financial literacy programs. A total of 2,980 Arlington tax returns were prepared at five Arlington VITA sites by Foundation Communities and volunteers yielding \$5,030,224 in tax refunds. The programs claimed a total of \$2,433,758 in Earned Income Tax Credit for 873 residents receiving tax preparation assistance. The program also claimed \$1,128,505 in child tax credits with 73 households saving a portion of their income tax refund.
- † East Arlington Street Rebuild, Phase I and II: CDBG funds were used to improve neighborhood infrastructure on Lovers Lane, Lackland Street, Glynn Oaks Drive, Southmoor Drive, and adjacent cul-de-sacs. Phase III and IV will include Barton and Kimberly Drives.
- † On February 10, 2015, the Arlington City Council passed a resolution authorizing the submission of the 2015 Analysis of Impediments to Fair Housing Choice to the United States Department of Housing and Urban Development and to implement the recommended actions to address potential impediments to fair housing in Arlington. The results of the study concluded the city must address five potential impediments to fair housing. The identified impediments included: increased awareness, outreach and education, limited supply of affordable housing, lack of widely publicized complaint and enforcement structure, government policies, and awareness of potential discrimination.



Remedial actions to address impediments to fair housing for people residing within the city have begun. The City of Arlington has rolled out phase one of its public awareness campaign on fair housing. As part of the public awareness campaign, residents of Arlington will have improved access to fair housing related information and content available on the new and improved website located at [www.arlingtontx.gov/fair housing](http://www.arlingtontx.gov/fair-housing), as well as all of the social media sites such as Facebook, Twitter, and YouTube. Public service announcements will be posted on electronic billboards throughout the city informing the public about their fair housing rights and how file a complaint. Also, the campaign will include public service announcements on several radio stations and the local cable channel within in the city.

Finally, marketing and promotional items will be used to inform the general public about fair housing awareness, complaint, and the enforcement process. The City of Arlington participated in the City of Dallas' Fair Housing Symposium themed Sustainable Communities: Strategies for Innovation and Regional Cooperation. The event centered around the celebration of National Fair Housing Month and on finding answers to build sustainable communities to enhance the quality of life for all while investing in relationships that will produce the framework for regional cooperation. The City of Arlington must comply with all Fair Housing laws to protect citizens and other housing related groups from housing discrimination as stipulated in the City Fair Housing Ordinance. The City of Arlington is committed to affirmatively furthering fair housing for all persons, and plans to use ideas from the symposium along with the new Analysis of Impediments to Fair Housing to further fair housing in Arlington. In PY2015, the city plans to hold quarterly focus group meetings on fair housing related topics to educate the general public, host a fair housing symposium commemorating April as National Fair Housing Month, and a Homeownership Fair celebrating National Homeownership Month in June.

Table 1 - Accomplishments – Program Year &amp; Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete
2013 Goal - Homebuyer's Assistance	Affordable Housing		Homeowner Housing Added	Household Housing Unit	31	19	61.29%
2013 Goal - Tenant-Based Rental Assistance (TBRA)	Affordable Housing		Tenant-based rental assistance / Rapid Rehousing	Households Assisted	40	75	187.50%
Abused and Neglected Children Services		CDBG: \$20470	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	30	30	100.00%
Acquisition/ Rehabilitation/New Construction (CHDO)		CDBG: \$0 / HOME: \$139692 / ESG: \$0	Homeowner Housing Added	Household Housing Unit	20	14	70.00%
Adult Literacy & ESL		CDBG: \$87675 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	1455	145.50%
Case Management -- Transitional/Permanent Housing		CDBG: \$24164 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	70	57	81.43%
Case Management for Persons with HIV/AIDS		CDBG: \$12083 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	159	159.00%
Case Management for Persons with Substance Abuse		CDBG: \$15780 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	211	211.00%

Child Care		CDBG: \$34458 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	24	24	100.00%
Day Habilitation for Persons with Disabilities		CDBG: \$31510 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	65	77	118.46%
Emergency Shelter		CDBG: \$0 / HOME: \$0 / ESG: \$135000	Homeless Person Overnight Shelter	Persons Assisted	1500	1599	107%
Health Services		CDBG: \$50781 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7645	8919	116.66%
Homebuyer's Assistance		CDBG: \$0 / HOME: \$368465 / ESG: \$0	Homeowner Housing Added	Household Housing Unit	20	14	70.00%
Homebuyer's Assistance		CDBG: \$0 / HOME: \$368465 / ESG: \$0	Direct Financial Assistance to Homebuyers	Households Assisted	212	161	75.94%
Housing Rehabilitation		CDBG: \$1200000 / HOME: \$0 / ESG: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	350	375	107.14%
Infrastructure (Pedestrian and Street)		CDBG: \$911851	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5	4	80.00%

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Housing Rehabilitation		CDBG: \$1200000 / HOME: \$0 / ESG: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	350	375	107.14%
Infrastructure (Pedestrian and Street)		CDBG: \$911851	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5	4	80.00%

Meals/Case Management for the Elderly and Disabled		CDBG: \$31362 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	184	222	120.65%
NRSA Code Enforcement		CDBG: \$119778 / HOME: \$0 / ESG: \$0	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1000	1636	163.60%
Policy Planning Studies		CDBG: \$58476	Other	Other	1	1	100.00%
Rapid Rehousing		CDBG: \$0 / HOME: \$0 / ESG: \$86000	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	10	21	210.00%
Tenant-Based Rental Assistance (TBRA)		CDBG: \$0 / HOME: \$300000 / ESG: \$0	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	200	429	214.50%
Transportation Services		CDBG: \$100010 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	442	530	119.91%
Youth Services		CDBG: \$102437 / HOME: \$0 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1360	1398	102.79%

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Arlington targets funds to the areas of the City with the highest concentrations of low- and moderate-income families and individuals. These areas are the Central Arlington NRSA area, and the East Arlington target area (further detail on the PY2014 expenditures in these areas can be found in Section CR-15). The City of Arlington targets funds to these areas in a comprehensive manner, incorporating public services, infrastructure projects and affordable housing activities to revitalize these neighborhoods.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

*Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.*

Arlington Homebuyer's Assistance Program (AHAP) assisted 25 households to purchase their first home, which was 81 percent of the goal. This activity was below the projected goal due to a struggling housing market and more restrictive regulations for home mortgage loan lenders. It is anticipated the projected goal for the PY15 will be met with increased marketing and outreach efforts.

Housing Rehabilitation project completions were also lower than the projected goal primarily due to some unexpected staffing issues, which have now been resolved. There is a great demand for this program and in prior years, this activity exceeded its goal. This program exceeded the 5-year goal by assisting 375 households, 107% of the goal of 350.

Case Management - Transitional/Permanent Housing offered by the Community Enrichment Center fell slightly short of reaching its goal of 70. The agency reported 57 individuals assisted or (81%). The reason for the drop was due to household size.

The Women's Center Victim Services, a public service agency, specializing in battered and abused women fell below the targeted goal during PY14. This was due in part to a downward trend in the demand of women seeking services in the City of Arlington from the local provider. The provider has provided statistics to show the declining trend analysis. Future goal projections for victim services have been adjusted for the upcoming PY15.

The Demolition and Clearance projections were also lower than expected due to lack of grant eligible properties identified in the program year. Most of the identified demolition properties were completed with private funds or city general funds.

**CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)**

	CDBG	HOME	ESG
White	7,446	39	599
Black or African American	4,039	53	900
Asian	450	2	14
American Indian or American Native	67	1	7
Native Hawaiian or Other Pacific Islander	28	0	5
<b>Total</b>	<b>12,030</b>	<b>95</b>	<b>1,525</b>
Hispanic	7,502	13	264
Not Hispanic	4,528	82	1,261

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

**Narrative**

CDBG data is presented in terms of persons served. A total of 13,678 persons were served by this program. 1,648 of these persons served listed their race multi-race or other race, of which 1,275 were Hispanic. Table 1 shows the breakdown of the multiple races.

HOME data is presented in terms of households served over 3 HOME-funded programs. A total of 94 households were served by this program. The racial makeup of the households under the HOME program in the chart above does not include the Other/Multi-race category, which included 2 additional households totaling 97 persons served under HOME.

- Homebuyer Assistance - 25 units and 4 of which were CHDO properties built and sold with Homebuyer assistance.
- Tenant Based Rental Assistance (providing 79 units/serving 72 families).

ESG data is presented in terms of persons served. A total of 1,663 persons were served by this program in PY2014. The above chart does not include Multi-race/Other categories, which assisted 138 additional persons, of which 4 were Hispanic. As stated in the ESG CAPER, ESG programs served a total of 1,663 persons; however 17 of these persons received both emergency shelter and Rapid Rehousing assistance from Safe Haven, serving victims of domestic violence making the unduplicated total 1,646.\

See attached tables for further details of multi-race or other race served.

HOME Multi-Race and Other Race Persons Served	Totals
American Indian/Alaskan	0
White	
Asian/White	0
Black/African & White	0
American Indian/Alaskan	0
Native/Black	
Other	2
Hispanic	0
<b>Total</b>	<b>2</b>
<b>Total Hispanic</b>	<b>0</b>

CDBG Multi-Race and Other Race Persons Served	Totals
American Indian/Alaskan White	10
Asian/White	21
Black/African & White	82
American Indian/Alaskan Native/Black	13
Other	1522
Hispanic	1275
<b>Total</b>	<b>1648</b>
<b>Total Hispanic</b>	<b>1275</b>

ESG Multi-Race and Other Race Persons Served	Totals
American Indian/Alaskan White	4
Asian/White	0
Black/African & White	36
American Indian/Alaskan Native/Black	5
Other	93
Hispanic	4
<b>Total</b>	<b>138</b>
<b>Total Hispanic</b>	<b>4</b>

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public – federal	3,366,235	2,523,959.72
HOME	Public - federal	931,285	1,161,832.93
ESG	Public - federal	240,416	240,230.46

**Table 3 - Resources Made Available**

**Narrative**

In PY2014, the City of Arlington received \$4,138,600 in federal Community Development Grant funding. In addition to these funds, the City also pulled from \$399,336 in reprogrammed grant funds from prior years, as well as \$48,469.42 in program income making the total available to fund activities \$4,586,405.40. The HOME program expenditures totaled \$1,161,833 of which \$735,525.30 was funded with prior years HOME funding.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CITY-WIDE	61	64	\$1,841,840.47
EAST ARLINGTON	28	18	\$ 528,295.59
REVISED CENTRAL ARLINGTON NRSA	11	18	\$ 513,938.31

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

The table above and the following narrative represent how the City of Arlington spent the resources made available in PY2014. These totals do not include resources spent on HOME Administration or CDBG Administration expenses.

**City-wide - Total \$1,841,840.47 (64%)**

- All Public Services except Water from the Rock and Code Compliance (\$440,281.04)
- Homebuyer (17 properties - \$165,189.16)
- TBRA (53 properties - \$229,271)
- Rehabilitation (44 properties - \$558,420.51)
- Fielder House restoration, a non-residential Historic Preservation property - \$205,763.71
- Completion of Fair Housing Study - \$19,880.49
- United Way Arlington coordination of Social Service Agencies - \$40,095.07
- All ESG subrecipients - \$229,660.53

**East Arlington - Total \$528,295.59 (18%)**

- TBRA (13 properties - \$51,704)
- Homebuyer (5 properties - \$45,226.95)
- CHDO (1 property - \$192,625.71)
- Rehab (19 properties - \$168,114.46)
- Neighborhood Infrastructure East Arlington Streets, Phase II - \$70,624.47

**NRSA - Total \$513,938.31 (18%)**

- Water from the Rock and Code Compliance (\$155,434.02)
- Homebuyer (3 properties - \$31,144.37)
- CHDO (3 properties - \$258,936.23)
- Rehab (1 property - \$3,686.69)
- TBRA (11 properties - \$61,597)
- 401 W. Sanford Arlington Human Services Center energy efficiency repairs - \$3,140

**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Arlington has been successful in leveraging additional resources to maximize the impact of its CDBG, HOME and ESG funds. The City obtained state and federal funding that complemented its CDBG, HOME and ESG programs during PY2014. The City received HHSP funds from the state to provide outreach and support services to homeless persons. Additional public and private resources were available to address the needs of low- and moderate-income residents below in Table 1.

Program	Source	Amount
Handitran	General, NCTCOG, TXDOT, and fees	\$3,473,747
Homeless Housing and Services Program	TDHCA	\$189,492
Tarrant County Continuum of Care	HUD	\$11,753,717
Arlington Tomorrow Foundation	Gas Well Revenue	\$391,300
Water Bond	General fund	\$284,223.46
Sanitary Sewer Bond	General fund	\$285,586.39
<b>Total</b>		<b>\$16,378,066</b>

**Table 1: Other Public and Private Resources, PY 2014**

Table 2 documents other funds that were leveraged by the City and its non-profit partners to supplement the grant funding received during this Program Year. The following tables provide a summary of additional financial resources that were made available in PY2014.

Program	Source	Amount
CDBG Public Service Programs	Public Service organizations	\$13,036,771
<b>United Way - Arlington</b>	Public Service organizations	<b>\$6,861,606</b>
<b>Total</b>		<b>\$19,898,377</b>

Table 2: Leveraged Funding

The 2014 Action Plan anticipated additional resources from various sources for CDBG, while the HOME and ESG programs require matching funds as a condition of funding from HUD (see Table 3).

Program	Source	Amount
HOME match (25% of grant amount)	CHDO, foregone taxes/fees, Case Mgmt	\$451,836
ESG Match (100% of grant amount)	Homeless shelters	240,416
<b>Total</b>		<b>\$692,252</b>

Table 3: Match Funding (required by HUD)

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	330,431
2. Match contributed during current Federal fiscal year	451,836
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	782,267
4. Match liability for current Federal fiscal year	218,104
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	564,163

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
4000	06/30/2015	68,727	337,853	39,400	0	5,586	0	451,566

Table 6 – Match Contribution for the Federal Fiscal Year

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	11,449	11,449	0	0

Table 7 – Program Income

**Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period**

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	29	0	0	1	1	27
Number	163,926.45	0	0	14,332.50	19,434.75	130,159.20
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

	Total	Women Business Enterprises	Male
<b>Contracts</b>			
Dollar Amount	163,926.45	850.00	163,076.45
Number	29	1	28
<b>Sub-Contracts</b>			
Number	0	0	0
Dollar Amount	0	0	0

**Table 8 – Minority Business and Women Business Enterprises**

**Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted**

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

**Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition**

Parcels Acquired		0	0
Businesses Displaced		0	0
Nonprofit Organizations Displaced		0	0
Households Temporarily Relocated, not Displaced		0	0

  

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

**CR-20 - Affordable Housing 91.520(b)**

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	20	72
Number of Non-Homeless households to be provided affordable housing units	96	89
Number of Special-Needs households to be provided affordable housing units	26	10
<b>Total</b>	<b>142</b>	<b>178</b>

**Table 11 – Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	40	72
Number of households supported through The Production of New Units	1	4
Number of households supported through Rehab of Existing Units	70	64
Number of households supported through Acquisition of Existing Units	31	25
<b>Total</b>	<b>142</b>	<b>165</b>

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The majority of programs and activities were on track to meet planned goals. Several programs fell slightly short of their goals this year, these include:

- 1) The Arlington Homebuyer's Assistance Program (AHAP), which assisted 25 of 31 planned households to purchase their first home, or 81 percent of the goal. This activity was below the projected goal due to a struggling housing market and more restrictive regulations for home mortgage loan lenders.
- 2) The Housing Rehabilitation program served 64 of 70 planned households, or 91 percent of the goal. Actual completions were lower than the goal primarily due to unexpected staffing issues, which have now been resolved. There is a great demand for this program, and the Five-Year Strategic Plan goal was exceeded.

**Discuss how these outcomes will impact future annual action plans.**

The PY2014 Action Plan, which was adopted by City Council on April 22, 2014, was the final Action Plan of the 2010-2015 Consolidated Plan. PY2015 priorities will be addressed in the PY2015-2019 Consolidated Plan. It is anticipated that by the end of PY2015 the majority of goals in the Consolidated Plan will be met.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	7	63
Low-income	25	14
Moderate-income	32	20
<b>Total</b>	<b>64</b>	<b>97</b>

**Table 13 – Number of Persons Served**

## Narrative Information

While Homebuyer programs were more likely to serve Moderate Income families, the Housing Rehab program (CDBG) served just as many Extremely Low and Low-income households as Moderate-income households. The Tenant Based Rental Assistance served more Extremely Low and Low-income households.

Activity	Number of Persons Served	Extremely Low income	Low-income	Moderate income
Rehabilitation	64	7	25	32
Homebuyer Assistance	25	1	4	20
Tenant Based Rental Assistance	72	62	0	10
Total	161	70	29	62

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

D Arlington currently has 96 transitional housing beds, 56 permanent supportive housing beds, and 17 beds for rapid rehousing. During PY2014, the three homeless shelters housed 1,599 unduplicated homeless persons including 601 children (38%) and 992 adults (62%).

CDBG funds assisted non-profit organizations in providing homeless services such as transportation, dental services, case management, and counseling. Competitive funds received through the Continuum of Care provided resources for transitional housing, permanent housing, and supportive services for homeless individuals and families. The Arlington Housing Authority used these funds to serve 55 homeless individuals in the Supportive Housing Program (SHP) and 33 homeless individuals in the Shelter Plus Care (SPC) program.

The City of Arlington continued to implement its Ten Year Plan to End Chronic Homelessness which was developed in 2008. The focus of the plan is to support, expand and develop housing and services for individuals who are chronically homeless. Funds received through the HHSP helped the City implement specific elements of the Ten Year Plan, including, case management, and housing vouchers for homeless and those at risk of homelessness. The Arlington Police Department has a dedicated police community outreach officer who provides outreach to unsheltered homeless persons and offers assistance and referrals. The community officer meets with a homeless outreach team on a monthly basis with EMS partners, MHMR PATH Team, MHMR Addiction services, and the Veterans Administration, as needed. Housing referrals are made to services such as the Arlington Housing Authority Tenant Based Rental Program, Shelter Plus Care, or one of several other temporary rental assistance programs.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The Emergency Solutions Grant in Arlington maximized services to homeless individuals and families through a combination of essential services, shelter operations, and rapid rehousing assistance. Needs were addressed through a combination of resources, primarily Continuum of Care funds, the Emergency Solutions Grant, and HHSP funds, as well as private donations, and other funds received by social service providers. Providers offer transportation, employment services, child care, medical care, and housing options for homeless

individuals and families in Arlington.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Through the Continuum of Care, providers applied for and received funds for transitional housing units for individuals exiting the shelters. These grants funded 169 permanent or transitional housing beds in Arlington. Case management assistance for these grants is coordinated through organizations such as the Arlington Housing Authority, Arlington Life Shelter, The Salvation Army, SafeHaven, MHMR, Texas Re-Entry Services, YWCA, and Community Enrichment Center.

Arlington homeless providers focused on improving skills and increasing access to employment opportunities. The Arlington Life Shelter operates an employment readiness program which is available to residents in the Life Shelter, as well as other homeless individuals. The program's services include career assessment, job skills training, and job search assistance. Additional services included money management, parenting, and child safety classes. Life Shelter clients also had access to partner services such as psychiatric care, support groups, and testing and counseling for substance abuse and HIV/AIDS. SafeHaven, a shelter for victims of domestic violence, provided counseling for both abuse victims and offenders. These necessary supportive services were combined with housing assistance to help homeless individuals and families become self-sufficient.

Providers linked homeless residents to mainstream benefits such as food stamps, Medicaid, Temporary Assistance to Needy Families (TANF), Social Security Disability Income (SSDI), Children's Health Insurance Program, veterans' benefits, Medicaid, and the Workforce Opportunity Investment Act.

The City of Arlington provided funding for several re-housing initiatives to help homeless persons achieve self-sufficiency in transitional and permanent housing. The City provided HOME funds to the Arlington Housing Authority for Tenant-Based Rental Assistance (TBRA). This assistance provided temporary rental assistance for up to twenty-four months, and case management to 72 low-income homeless households during PY2014. The City also provided ESG funds to SafeHaven of Tarrant County, to provide rapid re-housing assistance to 21 households during PY2014. Financial assistance included short-term rent payments, security and utility deposits, and utility payments.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City of Arlington Housing Authority utilized state funding for the Homeless Housing and Services Program (HHSP) to help prevent homelessness through, temporary rental assistance and support services to 97 households.

Tenant-Based Rental Assistance (TBRA), provided with HOME funds, also aided in the prevention of

homelessness. During PY2014, 72 households were prevented from becoming homeless through temporary rental assistance and case management services.

Homelessness prevention services were available to Arlington residents through additional providers such as United Way's 2-1-1 Information and Referral and Crisis Relief Fund, Mission Arlington, Arlington Urban Ministries, Texas Health and Human Services Commission, Arlington Workforce Center, Mental Health Mental Retardation, Cornerstone Assistance Network, and a network of social service providers. TCHC also started a homeless services and prevention helpline to coordinate assessment and referral of families in crisis.

### **CR-30 - Public Housing 91.220(h); 91.320(j)**

#### **Actions taken to address the needs of public housing**

The Arlington Housing Authority does not own public housing, but does administer the Housing Choice Voucher Program and other tenant-based rental assistance and homeless programs.

#### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Arlington Housing Authority operates both a Family Self-Sufficiency program and Homeownership Voucher Program. Under the FSS program, three case managers provide support to approximately 150 households who volunteer to participate in the program. Through the FSS program, families commit to a 5-year contract that outlines goals designed to help each family achieve self-sufficiency. This contract is developed after the case managers conduct an initial needs assessment and then work with the family to develop a plan to address those needs. There are approximately 100 families on the waiting list for the Arlington Housing Authority Family Self-Sufficiency program.

Since the creation of the program in 2005, the Arlington Housing Authority has had approximately 100 families graduate from the FSS program. Many of these families have become first-time homeowners. The FSS program also works with other non-profits to provide pre-purchase counseling.

The Homeownership Voucher program contains 15 vouchers designed to support homeownership for low-income families. Under this program, the homeownership voucher supports the mortgage payment for a household for a period of 10 years, much in the same way as a housing choice voucher does for the rental payment. For elderly families, there is no limit on the term of assistance.

#### **Actions taken to provide assistance to troubled PHAs**

The Arlington Housing Authority is a high performing PHA.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Current public policies do not serve as substantial barriers to affordable housing and residential investment. The City's One-Start Center assists in expediting the plan review process and enables developers to move

expeditiously throughout the development process. The City also has a Building Code and a Zoning Code, which serve to protect the public interest and create safe and sanitary living conditions. The Zoning Code permits this range of development and permits a range of housing in a range of areas within the City.

In general, the housing stock in Arlington provides a range of affordable options. The City of Arlington provides several solutions for low-income households to overcome barriers to affordable housing. Tenant-based rental vouchers and ESG programs (Rapid Rehousing and Prevention) were provided to assist very low-income citizens with obtaining and maintaining access to decent housing. Barriers to homeownership were addressed by the following

- The Arlington Homebuyers' Assistance Program provided down payment assistance, closing costs, and counseling for potential homebuyers to understand the responsibilities of homeownership. This program provided relevant information to individuals on how to improve their credit-worthiness. Twenty-five households became homeowners in Program Year 2014 and all participants attended homeownership and credit counseling to increase the likelihood of successful homeownership.
- Tarrant County Housing Partnership offered monthly homeownership and budgeting/credit repair workshops to assist 568 low- to moderate-income homebuyers in making the decision to purchase a home. Participants interested in purchasing a home were provided information about the Arlington Homebuyers' Assistance Program.
- Tarrant County Housing Partnership offered ongoing foreclosure prevention counseling. These sessions provided homeowners with tools and resources for continued homeownership, as well as alternatives to foreclosure should they face financial challenges.
- The Architectural Barrier Removal (ABR) Program modifies homes and apartments to increase accessibility. During Program Year 2014, this program provided architectural barrier removal for seven households..

#### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The principal obstacles to meeting underserved needs in Arlington include:

- limited funding
- distances between those in need and service locations
- limited provider and staff capacity
- lack of community awareness of available services

Perhaps the most significant of these obstacles is limited funding. As CDBG and HOME funds decline, the City's ability to meet the goals of the Consolidated Plan is also limited. Projects that use CDBG, HOME, and ESG funds as seed money are encouraged to leverage other public and private funds. Arlington neighborhoods and organizations have access to grants from several local funding sources, including grants from Arlington Tomorrow Foundation. CDBG funds are paired with City of Arlington general funds administered by other departments to maximize benefits in providing improvements to parks, infrastructure, and other neighborhood revitalization projects.

A lack of public transportation continues to be an issue that the City is addressing at a regional and local level. The City participates in the Regional Transportation Council to coordinate regional transportation planning. The City participates in the Tarrant Regional Transportation Coalition to advocate for additional state and federal resources that can be used to address transportation needs

The City of Arlington continues to pursue transportation solutions in order to improve service delivery and provide access to jobs and education for low- to moderate-income individuals. CDBG funds were used to support a local transit service provided by Mission Metroplex. This service provided 11,278 trips at no charge to 332 low-income and homeless individuals to access jobs, job training, social services, and medical services. The City also used CDBG funds to continue the Ride2Work program which provided employment-related transportation for 119 low-income individuals in PY2014.

In FY15 the City Council identified Enhancing Regional Mobility as a priority for the third year in a row, and the transportation project that was launched in Summer 2013 for a two-year pilot project, has been extend through August 2016.

Limited provider and staff capacity, along with lack of community awareness of available services continues to be barrier when addressing obstacles to meeting undeserved needs. To combat this obstacle, the City of Arlington has planned a Funders Forum for May 2016 to bring together Arlington organizations to focus on meeting pressing needs. The event will link funders with service providers, while providing networking and collaboration opportunities.

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Actions taken to reduce lead-based paint hazards include the provision of an education program for tenants and new homeowners. All recipients of federally-funded housing assistance (i.e., Arlington Homebuyers' Assistance, Section 8, Tenant-Based Rental Assistance, Supportive Housing Program, and Shelter Plus Care) were provided brochures describing the hazards of lead-based paint.

Housing rehabilitation contractors used by the City of Arlington maintain current Lead-Safe Work Practices and Lead Abatement certificates. The City Rehabilitation Specialists maintain current Lead Risk Assessment certifications and conduct Lead Risk Assessments on all housing built prior to 1978 which are to be rehabilitated.

During Program Year 2014 29 houses that were to be rehabilitated were tested for the presence of lead-based paint.

#### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

- Consistent with the priorities found in the 2010-2015 Consolidated Plan, the City sought to reduce the number of individuals and families living in poverty through the following activities:
- Access to child care was provided to homeless and other low-income families to enable them to apply for work, attend job training activities, and/or attend necessary medical appointments. The YWCA provided childcare services to 24 children in homeless and low-income families.
- The United Way – Arlington continued coordination of the Arlington Financial Stability Partnership to

provide financial literacy, credit repair, debt reduction and asset-building resources for Arlington residents.

- A total of 2,980 Arlington tax returns were prepared at five Arlington VITA sites by Foundation Communities and volunteers yielding \$5,030,224 in tax refunds. The programs claimed a total of \$2,433,758 in Earned Income Tax Credit for 873 residents receiving tax preparation assistance. The program also claimed \$1,128,505 in child tax credits with 73 households saving a portion of their income tax refund.
- In PY2014, 21 households consisting of 64 individuals were rapidly rehoused by SafeHaven of Tarrant County and YWCA of Fort Worth and Tarrant County.
- The City utilized state funding for the Homeless Housing and Services Program (HHSP) to provide outreach, temporary rental assistance and support services to prevent homelessness for 97 families.
- Temporary rental assistance and case management were provided to homeless and very low-income households to enable them to achieve self-sufficiency.
- Community Enrichment Center also provided case management to 57 homeless individuals living in transitional housing units.
- Foreclosure prevention efforts included homebuyer education and homebuyer assistance. Tarrant County Housing Partnership offered monthly homeownership and budgeting seminars as well as quarterly foreclosure prevention workshops. Workshop attendees were invited to participate in additional individual counseling sessions. Income-qualified first-time homebuyers were provided down payment and closing cost assistance through the Arlington Homebuyers Assistance Program.
- Participation in the Strong Families Coalition of Tarrant County, whose mission is to strengthen families and reduce poverty.

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Grants Management staff team is part of the Community Development and Planning Department, and is the responsible entity for the development of the Consolidated Plan and Annual Action Plan. The team works in partnership with public institutions and private and non-profit partners to implement activities and projects that require multiple funding sources. Staff members work with other City departments to develop coordinated plans and to leverage resources for parks, infrastructure, code enforcement, clearance of substandard structures, housing development and other projects in the City of Arlington. The team also coordinates with adjacent HUD entitlement grantees and regional planning groups such as the North Central Texas Council of Governments.

The Arlington Housing Authority (AHA) plays a key role in the implementation of Consolidated Plan activities. AHA has an Interlocal Cooperation Agreement with the City of Arlington to oversee the City's housing rehabilitation program, homeless services, and other related programs. AHA also receives HOME Tenant-Based Rental Assistance funds which provide them with an additional tool for serving low-income households and special needs clients.

The City subcontracts with approximately twenty non-profit organizations to carry out public service activities,

homeless services, and affordable housing activities. The City also works with private industry to provide design and construction services for infrastructure, housing, and related projects.

The City of Arlington contracts with United Way Arlington, a local arm of the United Way of Tarrant County, to identify human service needs and recommend and coordinate responses. UWA also provides networking and coordinating among social service providers, emergency housing, and non-profits in Arlington. The UWA Work Plan during the program year includes facilitation of the Grant Review Committee, conducting roundtables and studies of priority needs in Arlington (especially aging and older adults), and participation in initiatives such as the Financial Stability Partnership, Arlington Resource Sharing Group, and the Mental Health Connection.

The City seeks to develop innovative partnerships for services such as urban design. As a result, the Arlington Urban Design Center (UDC) was created in 2009 and is jointly operated by the City's Community Development and Planning Department and the University of Texas at Arlington. The Design Center aims to create public awareness about the importance of urban design and its impact on the quality of life, environment, and economic investment. The City will continue to integrate the services provided to the community by the UDC into its grant-funded activities. Project examples include business façade improvements, neighborhood streetscape designs, and new owner-occupied housing development designs. The City, in partnership with the Downtown Arlington Management Corporation (DAMC) recently launched a new program at helping downtown property owners make improvements to their properties. The Destination Grant is used to enhance building facades, landscaping, public art, lighting and signage. The grant will match up to \$5,000 of eligible project costs and is open to all property owners within the Downtown Business Improvement District.

**Actions taken to enhance coordination between public and private housing and social service agencies.  
91.220(k); 91.320(j)**

- Coordinated approaches to service delivery are common in Tarrant County. Examples of collaborative approaches include:
- United Way - Arlington and partnering agencies participate in monthly service provider meeting to share ideas and resources for low-income families;
- Habitat for Humanity partners with local housing developers and volunteers to provide affordable housing and improve aging housing stock.
- Meals on Wheels partners with Neighbors Helping Neighbors to provide meals and case management to home-bound senior citizens.
- Tarrant County Housing Partnership (TCHP) partners with financial institutions and other non-profit organizations to plan community events in Arlington, while also providing affordable housing and foreclosure prevention classes.
- Mission Metroplex partners with the school district and local apartment complexes to provide tutoring and afterschool care to students living in high-risk areas.
- Senior Citizen Services partners with Neustro Hogar to provide transportation from the retirement

community to the senior center.

- Other long-standing coordination groups include TCHC, Continuum of Care, Mental Health Connection, United Way Impact Councils, and the North Central Texas Housing Coalition.

The City and local non-profits continue to seek collaboration opportunities that will maximize the effectiveness of many housing and social services available to Arlington residents.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

On February 10, 2015, the Arlington City Council passed a resolution authorizing the submission of the 2015 Analysis of Impediments to Fair Housing Choice to the United States Department of Housing and Urban Development and to implement the recommended actions to address potential impediments to fair housing in Arlington. The results of the study concluded the city must address five potential impediments to fair housing. The identified impediments included: increased awareness, outreach and education, limited supply of affordable housing, lack of widely publicized complaint and enforcement structure, government policies, and awareness of potential discrimination.

Remedial actions to address all impediments to fair housing for all people residing within the city have begun. The City of Arlington has rolled out phase one of its public awareness campaign on fair housing. As part of the public awareness campaign, residents of Arlington will have improved access to fair housing related information and content available on the new and improved website located at [www.arlingtontx.gov/fairhousing](http://www.arlingtontx.gov/fairhousing), as well as all of the social media sites such as Facebook, Twitter, and YouTube. Public service announcements are posted on electronic billboards throughout the city informing the public about their fair housing rights and how file a complaint. Also, the campaign will include public service announcements on several radio stations and the local cable channel within in the city. Finally, marketing and promotional items will be used to inform the general public about fair housing awareness, complaint, and the enforcement process.

The City of Arlington participated in the City of Dallas' Fair Housing Symposium on themed Sustainable Communities: Strategies for Innovation and Regional Cooperation. The event centered around the celebration of National Fair Housing Month and on finding answers to build sustainable communities to enhance the quality of life for all while investing in relationships that will produce the framework for regional cooperation. The City of Arlington must comply with all Fair Housing laws to protect citizens and other housing related groups from housing discrimination as stipulated in the City's Fair Housing Ordinance. The City of Arlington is committed to affirmatively furthering fair housing for all persons, and plans to use ideas from the symposium along with the new Analysis of Impediments to Fair Housing to further fair housing in Arlington.

In the PY2015, the city plans to hold quarterly focus groups meetings on fair housing related topics to educate the general public, host a fair housing symposium commemorating April as National Fair Housing Month, and a Homeownership Fair celebrating National Homeownership Month in June.

**CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Arlington monitored its CDBG, HOME, and ESG programs to ensure compliance with HUD regulations, sub-recipient contracts, and attainment of Consolidated Plan goals. Annual Action Plan activities were set up and tracked in IDIS in addition to the creation of shared financial reconciliation spreadsheets, allowing ongoing review of activity expenditures. Data entry into IDIS was completed, on a monthly basis, and standard IDIS reports were reviewed, by the appropriate program staff, for the purpose of determining accuracy. IDIS reports were reviewed by staff and management either on a monthly basis or quarterly basis, depending on the type of report and the time of year as specified in the IDIS Standard Operating Procedure.

Action Plan activity outputs and outcomes were compiled and reviewed quarterly to determine which activities were on track to meet planned performance goals.

The City ensured timely expenditure of CDBG funds by the following actions:

- Establishing and tracking expenditure benchmarks for projects;
- Careful selection of qualified sub-recipients and ongoing technical assistance provided to new and experienced sub-recipients;
- Annual sub-recipient workshop to review monthly reporting, contract and regulation compliance, and monitoring requirements;
- Monthly desk monitoring and tracking of sub-recipient expenditures;
- Reprogramming of funds for activities as needed.

City Grants Coordinators and Program Specialists monitor internal operations and sub-recipient agreements. Desk monitoring and on-site monitoring was conducted to assure compliance with Davis-Bacon construction project requirements, proper submittal of program reimbursements, adherence to national objectives and other federal requirements such as match requirements. Procedures for monitoring sub-recipients are detailed in a Standard Operating Procedure. Monitoring includes monthly desk reviews of all sub-recipient performance reports and requests for reimbursement. A risk analysis of all sub-recipients was conducted at the beginning of the contract year. On-site monitoring visits are conducted for selected sub-recipients based on an assigned level of risk. The level of monitoring is often adjusted during the contract year as circumstances dictate. Provisions are in place which provide for the suspension of funds, termination of the contract, and request for repayment of funds at any time during the program year based on performance deficiencies.

As part of an ongoing initiative to increase the amount of business done with local companies, the City's purchasing team has expanded to include a new coordinator for the City's work with disadvantaged, minority, and woman-owned business enterprises, known collectively as MWBE.

The addition of a dedicated MWBE specialist better positions the City to identify, attract and grow a larger pool of qualified local providers of City-purchased goods and services.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Citizens, organizations, and elected officials were integrally involved in the development of the 2010-2015 Consolidated Plan which established the five-year objectives guiding the strategies proposed in this Action Plan. Community forums, neighborhood meetings, and community surveys were utilized to solicit public participation in the development of the Consolidated Plan and Action Plan, as well as all annual performance reports.

A notice informing the public of the Consolidated Annual Performance Evaluation Report (CAPER) was published in the newspaper on August 9, 2015. The notice announced a 30-day public comment period from August 10 through September 9. A public hearing was conducted at Arlington Human Services Center, 501 W. Sanford Street, Arlington, Texas 76011 on August 20th at 6 p.m. The CAPER was reviewed by the Community and Neighborhood Development Council Committee Meeting on September 1, at 1:00 PM and reviewed and approved during the City Council meeting on September 15, 2015.

The proposed CAPER was made available for review and comment by citizens, public organizations, and other interested parties prior to City Council approval. The CAPER Summary was available through the City website, the City Secretary's Office, and at public libraries. The Executive Summary described the contents and purpose of the CAPER Plan and listed locations where a copy of the CAPER could be reviewed or obtained. A copy of the plan was also available to citizens and organizations upon request.

Review of public comments ensures that all perspectives are considered by the City Council when finalizing funding decisions that will impact the citizens of Arlington. Public comments are presented to and reviewed by the City Council prior to plan approval. There was only one public comment received by Mr. Steve Brooks, Executive Director of Advocates for Special People. Mr. Brooks stated he would like to thank the City for the grant funding, and including information on special needs in the CAPER.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Each year, the City Council identifies community priorities that guides the allocation of the City's resources. During PY14 the City Council chose the following:

- Champion Great Neighborhoods
- Enhance Regional Mobility
- Invest in Our Economy
- Support Quality Education
- Put Technology to Work

Under the Champion Great Neighborhoods priority, grant funds are used to provide affordable housing opportunities to low and moderate income residents through homebuyer assistance grants, and rehabilitation. Additionally, funds are used to revitalize neighborhoods through park improvements and code compliance. The Enhance Regional Mobility priority includes funding for neighborhood infrastructure projects, transportation connections for low-income households and transportation for seniors. The Invest In Our Economy priority funds economic development projects, job creation, provides job skills and basic skills training, and

financial stability partnerships. The Support Quality Education priority funds quality child care, literacy programs for youth and adults, tutoring and mentoring programs, and partners with UT Arlington and Arlington ISD.

The Council priorities were updated for FY 2016. A fifth council priority, Put Technology to Work, was added to highlight the role technology plays both within the organization and the community at large. Technology is also integral in achieving the City’s other four priorities – leading to economic growth and positioning Arlington to provide better services and experiences to all we serve.

The Arlington City Council has identified “Put Technology To Work” as a priority. Technology touches all parts of the city life – our organization, residents and businesses. It is also integral in achieving the City’s other four priorities including investing in our economy, supporting quality education, enhancing regional mobility and championing great neighborhoods. This emphasis, which includes enhancing current and embracing new technologies, will improve access, convenience and timeliness of information for our community, creating greater transparency. Additionally, the organization will benefit from increased efficiency and security leading to greater responsiveness. This will lead to economic growth and will position Arlington to provide better services and experiences to all who we serve – residents, businesses, schools and visitors alike.

The City of Arlington has taken action in our goals and objectives to address this new priority. Such actions include:

- Online Request for Proposals (RFP) for Notice of Funding Availability (NOFA) for grants administered by the City of Arlington;
- Use of social media platforms for public awareness campaign for Fair Housing to Arlington residents;
- Online community engagement tools used for grant planning, allocations, reporting, and feedback from the citizenry.

<b>Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?</b>	No
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[BEDI grantees] Describe accomplishments and program outcomes during the last year.

**CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please view Attachment E for a listing of TBRA inspections.

**Provide an assessment of the jurisdiction’s affirmative marketing actions for HOME units. 92.351(b)**

The City of Arlington markets its housing programs in such a manner as to assure that minority populations are granted equal opportunity to participate in assistance programs. The City maintains Affirmative Marketing Procedures for implementation with the HOME Investment Partnerships Program. These procedures strengthen and demonstrate compliance with affirmative marketing guidelines. Specific measures include

using the Equal Housing Opportunity logo and slogan in announcements and on program materials. Additionally, materials for the HOME funded programs have been prepared in Spanish, as well as English. Materials have been distributed at numerous community locations, including non-profit organizations, social service agencies, neighborhood meetings, housing fairs, conferences, other community events, and on the City's website. The City also includes compliance with affirmative marketing regulations in its grant agreements with HOME sub-recipient organizations.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

HOME program income in PY14 is \$11,449.36. This income was generated from the repayment of six (6) Homebuyer Assistance loans (\$10,128.88), as well as a one (1) scheduled payment from a PY2008 project funded in partnership with Habitat for Humanity (\$1,320).

Program income was used for the Homebuyer Assistance Program. Program income was used to support a portion of homebuyer assistance for six households. Under Homebuyer Assistance, eight (6) families were supported in the purchase of their first home using HOME funds along with \$11,449.36 in program income. Five (5) of these families were moderate income and one (1) family was extremely low income.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY): Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

In PY14, the City of Arlington spent approximately \$730,222 in CDBG and \$1,035,694 HOME funds to foster and maintain affordable housing. The Homebuyer's Assistance Program (AHAP) supported 25 households as they became first-time homebuyers. All participants in AHAP also attended homebuyer education seminars and foreclosure prevention counseling. Additionally, the City partnered with local CHDO organizations to acquire, demolish, and reconstruct four single-family homes in one of the two target areas.

Affordable housing objectives were also met through the Housing Rehabilitation Program. In PY14, 64 households participated in the Housing Rehabilitation Program. Housing rehabilitation activities include full rehabilitations, emergency rehabilitations, and architectural barrier removals. Finally, the City continued to promote affordable housing by providing temporary rental assistance (TBRA) to at least 72 households.

The City's Housing Finance Corporation provided additional opportunities for homeownership through the Mortgage Credit Certification Program.

In PY2014, the City of Arlington also used CDBG administration funding to complete the Analysis of Impediments to Fair Housing Choice/Housing Study. The study was adopted by City Council on February 10, 2015. This document was used to assist planning and development staff as they plan for future city growth, and address barriers to equal and fair housing for all residents of Arlington. The City also partners with the Arlington Board of Realtors to provide education about housing opportunities and to make referrals to their foundation's home repair program.

**CR-60 - ESG 91.520(g) (ESG Recipients only)****ESG Supplement to the CAPER in e-snaps  
For Paperwork Reduction Act****1. Recipient Information—All Recipients Complete****Basic Grant Information**

<b>Recipient Name</b>	ARLINGTON
<b>Organizational DUNS Number</b>	068378231
<b>EIN/TIN Number</b>	756000450
<b>Identify the Field Office</b>	FT WORTH
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	Fort Worth/Arlington/Tarrant County CoC

**ESG Contact Name**

<b>Prefix</b>	0
<b>First Name</b>	Sheryl
<b>Middle Name</b>	0
<b>Last Name</b>	Kenny
<b>Suffix</b>	0
<b>Title</b>	Grants Manager

**ESG Contact Address**

<b>Street Address 1</b>	PO Box 90231
<b>Street Address 2</b>	0
<b>City</b>	Arlington
<b>State</b>	TX
<b>ZIP Code</b>	76004-3231
<b>Phone Number</b>	8174596251
<b>Extension</b>	0
<b>Fax Number</b>	0
<b>Email Address</b>	sheryl.kenny@arlingtontx.gov

**ESG Secondary Contact**

<b>Prefix</b>	0
<b>First Name</b>	Darwin
<b>Last Name</b>	Wade
<b>Suffix</b>	0
<b>Title</b>	Grants Coordinator II
<b>Phone Number</b>	8174596221
<b>Extension</b>	0
<b>Email Address</b>	Darwin.Wade@arlingtontx.gov

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2014
<b>Program Year End Date</b>	06/30/2015

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** YWCA FORT WORTH & TARRANT COUNTY  
**City:** Arlington  
**State:** TX  
**Zip Code:** 76010, 2619  
**DUNS Number:** 105902324  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 39500

**Subrecipient or Contractor Name:** SAFEHAVEN OF TARRANT COUNTY  
**City:** Hurst  
**State:** TX  
**Zip Code:** 76053, 3804  
**DUNS Number:** 786103085  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 96500

**Subrecipient or Contractor Name:** Arlington Life Shelter  
**City:** Arlington  
**State:** TX  
**Zip Code:** 76011, 7415  
**DUNS Number:** 782110191  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 73036.53

**Subrecipient or Contractor Name:** The Salvation Army  
**City:** Arlington  
**State:** TX  
**Zip Code:** 76013, 6901  
**DUNS Number:** 124732012  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 20000

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 14 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	27
Children	37
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>64</b>

Table 15 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	992
Children	601
Don't Know/Refused/Other	0
Missing Information	6
<b>Total</b>	<b>1,599</b>

Table 16 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 17 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	1013
Children	627
Don't Know/Refused/Other	0
Missing Information	6
<b>Total</b>	<b>1646</b>

Table 18 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	1032
Female	612
Transgender	1
Don't Know/Refused/Other	1
Missing Information	0
<b>Total</b>	<b>1,646</b>

Table 19 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	627
18-24	158
25 and over	855
Don't Know/Refused/Other	0
Missing Information	6
<b>Total</b>	<b>1646</b>

Table 20 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	3	9
Victims of Domestic Violence	0	0	17	683

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Elderly	0	0	0	24
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	3	8
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	119
Chronic Substance Abuse	0	0	0	69
Other Disability	0	0	8	25
Total (Unduplicated if possible)	0	0	0	0

Table 21 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	64,300
Total Number of bed-nights provided	48,826
Capacity Utilization	76%

Table 22 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The City of Arlington consulted with the Continuum of Care and neighboring jurisdictions to develop and update ESG performance standards during the program year. Attachment K details the performance standards that were adopted Continuum-wide for street outreach, emergency shelter, homelessness prevention, and rapid re-housing.

The performance standards will require initial evaluations and re-evaluations. Subrecipients will be required to conduct initial evaluations of all households interested in receiving ESG assistance in order to determine eligibility and the cost and type of assistance necessary for the household to regain stability in permanent housing. The evaluation must comply with the City’s written standards and the CoCs centralized or coordinated assessment system.

In order to successfully record performance outcomes, the CoC system requires that once a household is enrolled in a homeless prevention or rapid re-housing, non-domestic violence agencies must complete an initial HUD Intake Assessment within the HMIS system (ETO), the HUD Mid-Program Assessment, and the HUD Exit Assessment upon program. Performance outcomes will be reported to the City using the HMIS generated ESG reports. Domestic Violence Organizations will provide the same data utilizing their similar data systems.

Reassessments are required for program participants receiving homelessness prevention assistance and rapid re-housing assistance. Participants receiving homeless prevention must be reassessed at least quarterly; rapid re-housing participants must be reassessed at least annually. All participants must receive an exit assessment.

Emergency Shelter Operations	<b>Number of Persons:</b>
	<b>Receiving Case Management: 727</b> Of those receiving Case Management,
	Exited to Transitional or Permanent Housing: 502

Rapid Re-Housing	Number of Persons:
	Receiving Case Management: 53
	Exited to or Maintained Permanent Housing at exit: 27
	With higher case income ate exit: 14
	With non-cash benefits at exit: 13
	Did Not enter CoC System Shelter or Transitional Housing during remainder of ESG year: 0
Number of designated Priority Population clients served compared to Non Priority Population clients served: 683	

ESG Output/Outcome

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 23 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Expenditures for Rental Assistance	0	0	85,974
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>0</b>	<b>85,974</b>

Table 24 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Essential Services	0	0	18,902
Operations	0	8,037	116,098
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>8,037</b>	<b>135,000</b>

Table 25 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
HMIS	0	0	650
Administration	0	10,570	6,653
Street Outreach	0	0	0

Table 26 - Other Grant Expenditures

11e. Total ESG Grant Funds

<b>Total ESG Funds Expended</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
246,884	0	0	228,277

Table 27 - Total ESG Funds Expended

11f. Match Source

	<b>2012</b>	<b>2013</b>	<b>2014</b>
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	46,260	10,000
Private Funds	0	248,959	249,375
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>0</b>	<b>295,219</b>	<b>259,375</b>

Table 28 - Other Funds Expended on Eligible ESG Activities

11g. Total

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
801,478	0	313,826	487,652

Table 29 - Total Amount of Funds Expended on ESG Activities