



CITY OF ARLINGTON REQUEST FOR PROPOSALS WORKSHOP

PY2017 CDBG, ESG, HOME

Community Planning and Development
Grants Management
October 20, 2016

WORKSHOP AGENDA



- Welcome and Staff Introductions
- Announcements
- Overview of Grant Funds Available
 - ✓ CDBG and ESG
 - ✓ HOME Investment Partnership
- Evaluation Process
- Proposal Guidelines
- Online Application
- Funding Timeline

ESTIMATED GRANT FUNDING AVAILABLE



Grant Type	Estimated PY2017 Funding
CDBG Public Services	\$439,000
ESG Homeless Services – Shelter	\$150,000
ESG Homeless Services – Rapid Rehousing/Prevention	\$80,000
HOME CHDO Set-Aside	\$130,000

Assumes level funding from PY2016 to PY2017



ARLINGTON

2016 CITY COUNCIL PRIORITIES



Invest In Our
Economy



Enhance
Regional Mobility



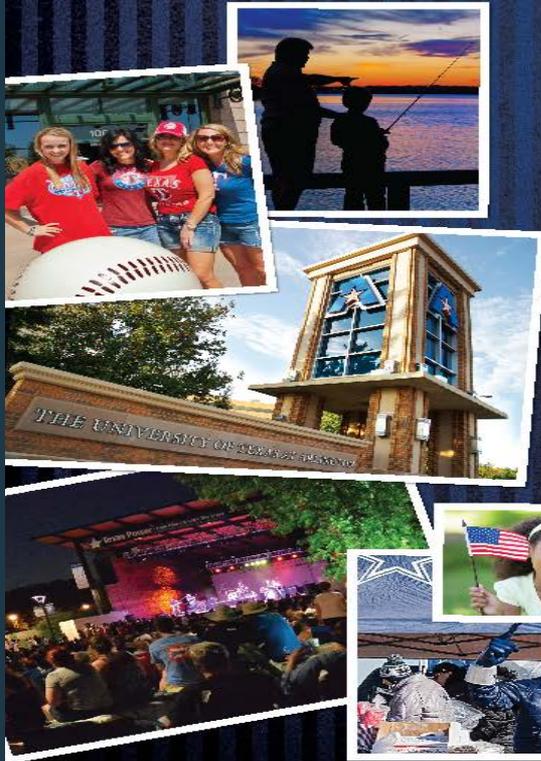
Put Technology
To Work



Champion Great
Neighborhoods



Support Quality
Education



Pursue Our Vision

A pre-eminent city, providing an exemplary, safe environment in which to live, learn, work and play.



Fulfill Our Mission

The City of Arlington proactively meets the needs of the public through active engagement, inclusive participation and high-quality, cost-effective service delivery.



Sustain Core Services

- Public Safety
- Culture / Recreation / Education
- Financial / Economic Development
- Infrastructure



Live Our Values

- Teamwork
- Responsiveness
- Respect
- Innovation
- Commitment
- Integrity



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)



- Uses of Funds:
 - ✓ Planning Studies
 - ✓ Public Services
- General Limitations
 - Public Services: 15% of overall allocation
 - Programs must serve Low and Moderate Income persons (at least 51% of the funds)

ELIGIBLE CDBG SERVICES



- Services to low-income Arlington citizens such as:
 - ✓ Senior Citizen Services
 - ✓ Employment Assistance
 - ✓ Financial Literacy
 - ✓ Child Care and After School Programs
 - ✓ Health Care
 - ✓ Substance Abuse Treatment
 - ✓ Education

DEMONSTRATED COLLABORATIVE EFFORT



- Applicants must address ConPlan priorities
- Identify innovative collaboration to meet High Priority needs
- Evidence of collaboration shown by executed MOU or other formalized method
- Bonus points will be given for demonstrated collaboration

EMERGENCY SOLUTIONS GRANTS (ESG)



- Eligible Use of Funds:
 - ✓ Homeless Shelters
 - ✓ Rapid Rehousing
 - ✓ Homeless Prevention
 - ✓ Homeless Management Information System
- General Limitations
 - ✓ Shelter funding: no more than 60% of grant
 - ✓ Rapid Rehousing and Homeless Prevention must serve families at or below 30% of Median Income

ESG REQUIREMENTS



- Grantees are required to participate in the Tarrant County Continuum of Care
- Grantees are required to use HMIS/ETO for data collection, unless serving domestic violence victims
- Required to use e-Cart tool for CAPER report
- Grantees must have homeless or formerly homeless board representation
- See ESG Guidebook and regs for additional requirements

HOME INVESTMENT PARTNERSHIP



- Uses of Funds:
 - ✓ CHDO Housing Development Activities
 - ✓ New Construction of Owner Occupied Housing
 - ✓ Mixed-Use Development
 - ✓ Other eligible activities at 24 CFR 92.205
- General Requirements
 - ✓ Applications accepted from Community Housing Development Organizations (CHDO)
 - ✓ At least 15% minimum set-aside for CHDOs

GENERAL PROPOSAL GUIDELINES



- Proposal deadline for electronic submission is
- 11:59 p.m. on:
 - ✓ On Friday, December 2, 2016 for CDBG, HOME, and ESG applications
- Late proposals will not be accepted.
- NO paper applications will be accepted.
- Submit signed Organization Certification Form electronically and mail original

Hand-Delivery

Arlington City Hall
One Start Center, 2nd Floor
101 W. Abram Street
Arlington, TX 76010

Mail-in

City of Arlington
Attn: Darwin Wade
Grants Management
P.O. Box 90231, MS 01-0330
Arlington, TX 76004-3231

TIMELINE SUMMARY



RFP Workshop	October 20, 2016
Deadline for submission of CDBG, HOME and ESG applications, 11:59 PM	December 2, 2016
Evaluation Process	Dec. 2016 – Jan. 2017
City Council CND Committee review	Feb. – Mar. 2017
30-day comment period and public hearings	March – April 2017
City Council review of Action Plan	April - May 2017
Applicants notified regarding awards	May 2017
Sub-recipient Workshop and contract signing	June 15, 2017
Contract Year begins	July 1, 2017



GRANT REVIEW COMMITTEE EVALUATION PROCESS (CDBG, ESG, & HOME)

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LIVE WELL



United Way
of Tarrant County

United Way - Arlington Grant Review Committee

October 20, 2016

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United Way
of Tarrant County

About United Way-Arlington

United Way - Arlington is an organization of Community Volunteers formed by an agreement between United Way Tarrant County and the City of Arlington. United Way - Arlington provides identification of and recommendations for Arlington's emerging human service issues and needs.



United Way
of Tarrant County

Community
Volunteers

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United
Way



United Way
of Tarrant County

Grant Review Committee

- Standing committee of United Way - Arlington
- Members are volunteers and citizens of Arlington
- UW receives CDBG funding to provide Grant Review Committee



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United Way
of Tarrant County

Ranking Criteria

1. Organizational Capacity & Experience 30 Points

- History, mission, capacity
- Past performance
- Diversity of board

2. Evidence of Need/Collaboration 30 Points

- Priority issue
- Target population
- Need
- Collaboration

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United Way
of Tarrant County

Ranking Criteria

3. Statement of Work/Performance 30 Points

- Work plan, program design, implementation plan
- Performance objectives, outcomes, and goals

4. Budget 10 Points

- Budget completed correctly
- Reasonable expenses
- Adequate fiscal management

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of Tarrant County

Ranking Criteria

5. Bonus Points for Innovative Collaboration 20 Points

- Clear description of innovative collaboration and how it addresses high priority needs; **(5 points)**
- Common outcomes are well designed, measurable and realistic; and **(5 points)**
- The collaboration process is formalized in a MOU or similar agreement. **(10 points)**

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of Tarrant County

Review Timetable

December - January

Committee reviews and ranks the applications

February

All rankings and comments are put into a report that is submitted to City Staff and City Council

February – March

City Council uses our rankings to help them make their funding decisions.

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United Way
of Tarrant County

THANK YOU



APPLICANTS SHOULD...



- Fully answer all questions in the application
- Provide job descriptions and resumes for all grant-funded positions and other key staff
- Be sure performance measures fully capture services to Arlington residents
- Double (triple) check your budget documents!
- Name each submitted document in the prescribed format (pdf when possible):
“Organization Name - Cover Letter”

ONLINE APPLICATION OVERVIEW



- Introduction of ZoomGrants Application

<https://join.me/zoomgrants>

ONLINE APPLICATION SUBMISSION



- Go to COA RFP website:
 - <http://www.arlington-tx.gov/cdp/grants/planningandreporting/rfp/>
- Click “APPLY”
- Create grant application account
- Upload attachments
- Click “Submit” to submit application
- Upload complete Organization Certification Form and mail original signature

ADDITIONAL QUESTIONS FOR INFORMATION



Darwin Wade

817-459-6221 (phone)

817-459-6253 (fax)

Darwin.Wade@arlingtontx.gov

or visit

www.arlingtontx.gov/planning/grants

Q&A BREAKOUT SESSIONS



Grant Type	Staff	Room
CDBG	Teresa Taitt & Iliza Sebikali	Room 110
ESG	Amy Powell	Conference Room A
HOME	Natalie Williams	Conference Room A