

## Special Event Parking Permit Required Signage Information Sheet

As part of the Special Event Parking Permit Ordinance, permitted Special Event Lots are required to post signage that complies with the following requirements:

1. Signs must be a portable, sandwich board style sign.
2. The sign must be made of a durable material, such as wood, metal, or plastic.
3. The sign must be professionally fabricated and in good repair.
4. The face of the sign (where information is displayed) must be at least 18" X 24", but may not be larger than 24" X 36".
5. There must be one sign per entry to the lot.
6. Signs may not be taller than 4' off the ground.
7. The sign must say the following:

Special Event Parking Lot

Permit # \_\_\_\_\_

\$ \_\_\_\_\_ (parking fee—font must be at least 6" in height)

Phone Number: \_\_\_\_\_

8. Signs may not have any additional information or wording other than what is specified in #7.
9. Signs must include this parking symbol, in these colors (at least 10" in diameter):

