



# Commercial Site Plan Application

101 W. Abram Street, Arlington, Texas 76010  
(817) 459-6502

| <b>Project</b>   | Project Name: _____ Project Address: _____<br>Subdivision Name: _____ Lot: _____ Block: _____<br>Zoning: _____ Proposed Use: _____<br><small>(Provide approved development plan or Specific Use Permit plan, if applicable)</small><br>Gross Acreage: _____ (Ac.) Building Footprint Area: _____ (s.f.) Pavement Area: _____ (s.f.)<br>What do you plan to build? _____<br>Building Code Construction Type: _____ Occupancy Class: _____<br>Check One: <input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Demolition   |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
|------------------|--|--------------|---|-----------|-------------|-----------|-------------------------------|-----------|------------------------------------|-----------|------------------------------------|-----------|---|-----------|---|-----------|-----------------------------------|-----------|--|-----------|--|-----------|--|-----------|--|-----------|-------------------------------|-----------|---|-----------|---|-----------|---------------------|
| <b>Applicant</b> | Name: _____ Company Name: _____<br>Address: _____ Telephone: _____<br>City: _____ Fax: _____<br>State: _____ Zip Code: _____ Email: _____  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| <b>Owner</b>     | Name: _____ Company Name: _____<br>Address: _____ Telephone: _____<br>City: _____ Fax: _____<br>State: _____ Zip Code: _____ Email: _____<br><small>(For more than one owner, complete the "Owner" section of a separate application.)</small>   |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| <b>Five Sets</b> | <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Staff / Appl</th> <th style="text-align: left;">Required Documents (Check line if included)</th> </tr> </thead> <tbody> <tr><td>___ / ___</td><td>Cover Sheet</td></tr> <tr><td>___ / ___</td><td>Filed Plat (or proposed plat)</td></tr> <tr><td>___ / ___</td><td>Site Plan / Dimension Control Plan</td></tr> <tr><td>___ / ___</td><td>Drainage Area Map and calculations</td></tr> <tr><td>___ / ___</td><td>Paving, Grading, and Drainage Plans with profiles and details</td></tr> <tr><td>___ / ___</td><td>Water and Sanitary Sewer Plan with profiles and details</td></tr> <tr><td>___ / ___</td><td>Erosion Control Plan with details</td></tr> <tr><td>___ / ___</td><td>Fire Suppression Plan with fire lanes, hydrants, FDC, backflow preventer/detector check, as required</td></tr> <tr><td>___ / ___</td><td>Fire Suppression Data, including fire flow test (&lt; 1 year old)</td></tr> <tr><td>___ / ___</td><td>Storm Water Management Site Plan - SWMSP</td></tr> <tr><td>___ / ___</td><td>Streetlights, street markers, signs, and pavement markings (if applicable)</td></tr> <tr><td>___ / ___</td><td>Photometric Plan, as required</td></tr> <tr><td>___ / ___</td><td>Landscape Plan (Lots &gt; 1/2 acre must be sealed by Registered Landscape Architect)</td></tr> <tr><td>___ / ___</td><td>Tree Survey/Tree Mitigation Plan if trees exist on site</td></tr> <tr><td>___ / ___</td><td>Building Elevations</td></tr> </tbody> </table> | Staff / Appl | Required Documents (Check line if included) | ___ / ___ | Cover Sheet | ___ / ___ | Filed Plat (or proposed plat) | ___ / ___ | Site Plan / Dimension Control Plan | ___ / ___ | Drainage Area Map and calculations | ___ / ___ | Paving, Grading, and Drainage Plans with profiles and details | ___ / ___ | Water and Sanitary Sewer Plan with profiles and details | ___ / ___ | Erosion Control Plan with details | ___ / ___ | Fire Suppression Plan with fire lanes, hydrants, FDC, backflow preventer/detector check, as required | ___ / ___ | Fire Suppression Data, including fire flow test (< 1 year old) | ___ / ___ | Storm Water Management Site Plan - SWMSP | ___ / ___ | Streetlights, street markers, signs, and pavement markings (if applicable) | ___ / ___ | Photometric Plan, as required | ___ / ___ | Landscape Plan (Lots > 1/2 acre must be sealed by Registered Landscape Architect) | ___ / ___ | Tree Survey/Tree Mitigation Plan if trees exist on site | ___ / ___ | Building Elevations |
| Staff / Appl     | Required Documents (Check line if included)  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Cover Sheet  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Filed Plat (or proposed plat)  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Site Plan / Dimension Control Plan   |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Drainage Area Map and calculations   |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Paving, Grading, and Drainage Plans with profiles and details  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Water and Sanitary Sewer Plan with profiles and details  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Erosion Control Plan with details  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
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| ___ / ___        | Storm Water Management Site Plan - SWMSP   |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Streetlights, street markers, signs, and pavement markings (if applicable)   |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Photometric Plan, as required  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Landscape Plan (Lots > 1/2 acre must be sealed by Registered Landscape Architect)  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Tree Survey/Tree Mitigation Plan if trees exist on site  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| ___ / ___        | Building Elevations  |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |
| <b>Two Sets</b>  | ___ / ___ Storm Water Pollution Prevention Plan (SWPPP) and Construction Site Notice<br>___ / ___ SWPPP Narrative for sites > 1 acre   |              |   |           |             |           |                               |           |                                    |           |                                    |           |   |           |   |           |                                   |           |  |           |  |           |  |           |  |           |                               |           |   |           |   |           |                     |

**To better serve you, plan set must contain all required documents.**



## ZONING SITE PLAN TECHNICAL REQUIREMENTS

The following elements must be shown for zoning review purposes

Staff    Appl

### COVER PAGE

- contact information: name, address, telephone number and email and/or fax
- project name, address and legal description and project description

### ON EVERY SHEET

- north point, graphic scale, title block and consecutive sheet numbers lower right corner

### SITE LAYOUT

- zoning and land uses for land within 200 feet of site boundary
- location, dimension, use and arrangement of all proposed buildings, list computations in chart form showing the amount required and provided:
  - height in stories and feet, total building area, gross square footage, total lot area, floor area ratio, total impervious area, total open space
- distance from property lines to buildings and from building to building
- required minimum setbacks, front, side and rear
- proposed sidewalks along streets
- existing structures and fences, labeled whether they are to be removed
- existing and proposed public and private rights-of-way and walkways dedicated to public use, easements located on or adjacent to the plan area, and access points

### PARKING AND LOADING

- list computations in chart form compliant with off street parking standards
- location, dimensions and number of all vehicular and pedestrian circulation elements, including driveways, curb radii, curb cuts, driving lanes, parking stalls, loading spaces, sidewalks, walkways, including type of surface material, identify handicap and covered parking
- location, height and intensity of all outdoor lighting including parking lot lighting
- location and dimensions of loading docks, service areas, refuse and recycling containers and the type of materials or plantings to be used for fencing and screening

### FENCING

- location and height of all walls, fencing, and screening (including dock, loading areas, and service areas) and the type of materials or plantings to be used for fencing and screening
- location of controlled access gates, gate control pedestals, and key boxes

### LANDSCAPE PLAN

- landscape plan per Article XIV and any other specific landscaping requirements, noting all required and proposed landscape setbacks, transitional buffers, parking, landscaping, and screening

Preparer's Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_