



APPLICATION

HOME-BASED BUSINESS REGISTRATION

Tenant Information

Tenant Name: _____

Tenant Home Address: _____

The tenant's driver's license must be presented at time of permit submittal.

Phone #: _____ Email: _____

Applicant Information

If the tenant is not the property owner, please provide proof of residency.

Applicant Name: _____

Applicant Address: _____

The applicant's driver's license must be presented at time of permit submittal.

Phone #: _____ Email: _____

The following businesses are NOT allowed as home-based businesses:

- auto repair
- motorized implement repair
- dance, music, or other types of instruction where more than four (4) students are instructed at one time
- dental offices
- medical offices
- painting of vehicles, trailers, or boats
- private schools with organized classes
- motor vehicle towing operation
- barber or beauty shops with more than one chair
- welding shops
- nursing homes
- bed and breakfast or other transient lodging

Business Information

1. Does your business fall into any of the categories listed above? Yes No
2. Is this dwelling your primary residence? Yes No
3. Will the business take up more than 25% of the floor area of the home? Yes No
4. Will the business be conducted in an accessory building or a detached garage? Yes No
5. Will the business have more than one employee, besides the applicant, present on the premises? Yes No
6. Does the business involve wholesale or retail sales of goods on the premises? Yes No
7. What type of business is your home-based business? _____

HOME-BASED BUSINESS REGISTRATION

Home-Based Business Standards

The following are the guidelines and standards outlined by the Unified Development Code about the operation of a home-based business. The general intent of allowing home-based businesses is to provide a reasonable use of the property that is compatible with the neighborhood without negatively affecting surrounding homes and/or properties.

1. The operation of a home-based business must not cause any change in the external appearance of the house or other buildings on the property.
2. All vehicles used in connection with the home-based business must be located on the premises in such a manner that a casual observer will not be able to detect that the premises is being used as a home occupation. Vehicles larger than one ton are not allowed to be kept on the premises.
3. Vehicles of off-site employees or permitted customers must be parked in the driveway of the property or along the curb immediately adjacent to the property.
4. Signs advertising the business are not permitted on the property. However, signs and advertising may be attached to or painted on vehicles.
5. Outside storage or the outdoor display of goods or services that are associated with the home-based business is not permitted. The parking of one trailer in a driveway or along the street curb is not considered outside storage.
6. The home-based business shall not create traffic or parking congestion, noise, vibration, odor, glare, fumes, or electrical or communications interference that can be detected off the premises, including visual or audible interference with radio or television reception. All home-based businesses are subject to the "Nuisance," "Fire Prevention," "Animals," and other applicable chapters of the Code of the City of Arlington.

Applicant Signature

A home-based business is permitted as an incidental use and is secondary to the use of a dwelling. This registration does not establish nonconforming rights. The registration is subject to annual renewal. The registration may be revoked or renewal may be refused for violations of the Code of the City of Arlington.

I hereby certify that I have read and examined this application and know the same to be true and correct and I am familiar with the stated prohibitions under "Home-Based Business Standards." All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local ordinances regulating construction, the performance of construction or the use of any land or buildings.

Signature of Permit Applicant: _____ Date: _____

FOR OFFICE USE ONLY

Approved: Yes No

Staff Signature: _____

Date: _____

AMANDA Sequence Number: _____