



APPLICATION

RESIDENTIAL ACCESSORY BUILDING PERMIT

For buildings less than or equal to 320 square feet in area without a permanent foundation

Applicant's Name*: _____

**A legible copy of a current government photo ID is required to be submitted by the applicant*

Phone: _____ Email: _____

Applicant's Mailing Address: _____

City: _____ State: _____ ZIP Code: _____

Applicant is: Contractor Homeowner** Authorized Agent

If applicant is contractor, list name of company: _____

** If applicant is **homeowner**, please read the following and sign below.

In consideration for a Homeowner's Building Permit, I do hereby swear and affirm that I will be performing the work as described on this application, and that I will not be assisted by any other person in performing the work. Also, I confirm that I am the homeowner and do reside therein as my homestead at the address listed below.

Signature of Home Owner: _____

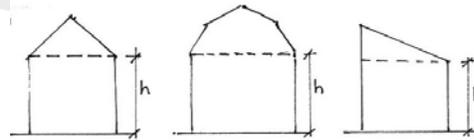
Staff use: Business Registration Number is _____ - _____ BR.

1. Project Address: _____

2. Fair Market Construction Valuation - Declared: _____

3. Attach Site Plan/Plot Plan: (Please see top of next page for required details)

4. Area of the Building: (____) X (____) = _____ sq.ft.
(Length) X (Width) = Area



5. Height (h) of Walls: _____ feet

6. Type of Foundation (choose one):

- Concrete Blocks Non-structural plain concrete slab Wood Runners None

7. Material of exterior walls (choose one):

- Masonry Metal Wood Siding, specify type _____ Other _____

If the wall height is more than 8 feet, then the exterior building material cannot be metal

8. Roofing Materials (choose one):

- Composition Shingles Wood Metal Wood Shingles Other _____

If the wall height is over 8', then the roof cannot be metal, except for standing seam (if present on the primary structure).

In addition, if the building is over 200 sq.ft. in area, the roof pitch shall be compatible with the roof pitch of the house.

Proposed Roof Pitch = _____: 12

9. Electrical Circuit: Yes No (If yes, a separate electrical permit is required)

10. "Proposed building will not divert, block, nor alter existing drainage patterns and will be set back at least five feet from any other structure/ fence. In addition, there are no recorded and active covenants and/or restrictions that apply to the subject property and/or neighborhood that would prohibit the proposed structure."
_____ (applicant's initial)

I hereby certify that I have read and examined this application and know the same to be true and correct.

Signature of Applicant _____ Date _____

RESIDENTIAL ACCESSORY BUILDING PERMIT

Site Plan shall include:

1. Lot with dimensions and showing the existing primary residential building and all other existing accessory buildings.
2. Write the area (in square feet) of each of those existing buildings (building footprint only; do not include the second story of any building).
3. Name the streets adjacent to the property and write the property address.
4. Show the proposed storage building with a solid fill; and
 - Label the length and width of the proposed accessory building;
 - Label the distance from side and rear property lines; and
 - Label the distance from other adjacent buildings on the lot (5' min)

BELOW REVIEW INFORMATION IS FOR STAFF USE ONLY:

Property is zoned: _____ (If "PD", look at the Ordinance/Plan to determine if there are any specific standards related to setbacks or accessory bldgs. If we do not have the data, it cannot be processed O-T-C)

Checklist Items:

- | | | |
|---|------------------------------|-----------------------------|
| 1. Complete Site Plan | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Is the lot in compliance with the lot coverage requirement? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Is the proposed building in the side/rear building setbacks? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

For double frontage lots, the minimum rear setback is 20'.

Exception: When the lot backs up to an arterial or collector street, the rear setback may be reduced to 5', only if the proposed accessory structure is no more than 8' in wall height and is less than or equal to 200 square feet in area.

For corner lots, the minimum side street setback is 15'.

Exception: The side street setback may be reduced to 10' when a side screening fence is installed.

- | | | |
|---|------------------------------|------------------------------|
| 4. Is the proposed building complying with the approved building materials? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Is the proposed building complying with the building height requirement? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Is the proposed building located in any easement? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Is the proposed building located within floodplain? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes, provide Floodplain Permit | <input type="checkbox"/> Yes | <input type="checkbox"/> N/A |
| 8. Number of Accessory Buildings approvable for lot size? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9. Is the location of the proposed building approved? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Additional Comments: _____

If approved, stamp the Site Plan with: "CITY OF ARLINGTON APPROVED PLANS"

Reviewed by: _____ (staff signature) **Date:** _____

Additional review needed? Yes No

AMANDA Sequence Number: _____