



AGENDA

**LANDMARK PRESERVATION
COMMISSION**

**Arlington Conference Room A, Third Floor
101 W. Abram St., City Hall**

**September 17, 2015
6:00 p.m.**

- I. Call to order**
- II. Pledge of Allegiance**
- III. Nomination & Election of Vice-Chair**
- IV. Announcements**
- V. Approval of minutes – August 13, 2015**
- VI. Dangerous and Substandard Structures**
 - A. 415 N. Collins St.**
 - 1. Update
 - B. 820 Truman St.**
 - 1. Action
 - 2. Discussion/Determination
 - C. 2100 Skylark Dr.**
 - 1. Action
 - 2. Discussion/Determination
 - D. 819 N. Oak St.**
 - 1. Action
 - 2. Discussion/Determination
 - E. 1345 Mansfield Webb Rd.**
 - 1. Action
 - 2. Discussion/Determination
- VII. Demolition Permit Applications**
 - A. 819 N. Oak St.**
 - 1. Action
 - 2. Discussion/Determination

NOTE: City Hall is wheelchair accessible. For other accommodations or sign interpretive services, please call the Strategic Planning Division at 817-459-6652 not later than 48 hours in advance.

B. 2525 E. Abram St.

1. Action
2. Discussion/Determination

VIII. Work Plan Items

A. Local Marker Program – Subcommittee Report

1. Arlington Downs Watering Trough Marker
2. High Priority Resource Letters Response/Applications

B. Priority Historic Resources

1. Bankhead Highway

C. Historic Preservation Officer Report

1. THC Grant Application - due November 2

IX. Public Forum

X. Future Agenda Items – October 8, 2015

XI. Adjourn



MINUTES

Landmark Preservation Commission
Regular Session

Planning Conference Room, City Hall
101 W. Abram Street, 2nd Floor

Thursday, August 13, 2015
6:30 p.m.

Commissioners Present

Kristina Rumans, Chair
Roger Wehr
Glenn Day
Dorothy Rencurrel

Tim Gette
Cheryl Donaldson
Michelle Canton

Absent

Roxanne Thalman
Valle Caldwell

Staff

Sarah Stubblefield
Cindy Harding

I. Call to Order – Chair Rumans called the meeting to order at 6:34 p.m.

II. Pledge of Allegiance

III. Announcements

Ms. Stubblefield noted that City Council would be appointing new members to the Commission as well as appointing a new Chairperson.

IV. Approval of Minutes – July 30, 2015

Commissioner Day moved to approve the July 30, 2015 minutes. Seconded by Commissioner Donaldson, the minutes were approved unanimously.

V. Dangerous Structures

718 Circle Drive - Update

Code Officer Stewart noted that the property at 718 Circle Drive was sold and was in the process of a rehab for the next 30 to 60 days.

1907 Skylark Drive

Code Officer Stewart noted that 1905 Skylark Drive, built in 1955, was a vacant house on property which the City had been mowing for the past two years. The unsanitary home contained trash and debris throughout with a sagging foundation, a non-working bathroom, roof damage, broken windows, possible mold, missing or unsealed sheetrock, ceilings which were separated from the walls, and bamboo which had overtaken the backyard. Electrical lines to the home had been cut but still had power running through exposed lines, causing a fire danger. Letters sent to the owners had garnered no response.

Commissioner Day moved to approve the release of the structure to the City. Seconded by Commissioner Rencurrel, the motion was approved by a vote of 7-0-0.

VI. Work Plan Items

Local Marker Program – Subcommittee Report

The dedication for the Arlington Downs Water Trough marker would likely be scheduled for March of 2016. The marker would actually be placed in the fall of 2015 and contact would be made with the current property owners to insure that the irrigation system would not spray the bronze marker unnecessarily.

Priority Historic Resources

Ms. Stubblefield noted that 130 High Priority Property Owner Letters had been sent out before the August meeting.

It was noted that the Bankhead Highway Project was featured in the on-line publication MyArlingtonTx with information received from Mayor Williams. Commissioner Rencurrel provided information and maps regarding the 2015 Bankhead Highway Convoy obtained from the Military Vehicle Preservation Association. The convoy would be passing through Arlington on Sunday, October 4th. It was suggested that businesses along Division Street be asked to display flags provided by the LPC to commemorate the event and that the Commission support the Arlington Steak House in their organization efforts.

Tourism

The Convention and Visitors Bureau Historic Resources Workshop was held on July 23, 2015, to highlight tourism and the Entertainment District.

The Certified Local Government applications were due in July and the City had submitted a letter of intent for a grant regarding signage and tourism.

Historic Preservation Officer Report

The Commissioners were asked to email any ideas for future agendas to Ms. Stubblefield.

VII. Public Forum

The Tarrant County Historical Commission would hold a workshop on how to maintain cemeteries on October 10, 2015 at 9:00 a.m. on the 5th floor of the Plaza Building on West 7th Street in Fort Worth. Information would be sent to the Commissioners.

The cemetery tour previously planned for September 24, 2015, would be rescheduled due to the Chamber Gala scheduled on the same date.

VIII. Future Agenda Items – September 10, 2015

- IX. Adjourn at 7:09 p.m.** Commissioner Canton made a motion to adjourn the meeting. Seconded by Commissioner Rencurrel, the motion passed unanimously. Chair Rumans adjourned the meeting.