



MINUTES

Landmark Preservation Commission
Regular Session

Council Briefing Room, City Hall
101 W. Abram Street, 3rd Floor

Thursday, July 14, 2016
6:15 p.m.

Commissioners Present

Helena Montgomery
Cheryl Donaldson
Roxanne Thalman
Dorothy Rencurrel

Michelle Canton
Lisa G. Allen
Barbara Reber
Geraldine Mills

Absent

Valle Caldwell

Staff

Lyndsay Mitchell
Sarah Stubblefield
Chelsea Nelson
Theresa Wilcox
Doug Stewart

I. Call to Order – Vice Chair Donaldson called the meeting to order at 6:16 p.m.

II. Pledge of Allegiance

III. Announcements

Ms. Stubblefield reminded the Commission to use their microphones, and then introduced new Commissioners, a new staff member, and Planning Manager, Lyndsay Mitchell along with welcoming visitors and additional staff. Potential Historical Marker applicants for the Parkview Community, Hunter Brown and Shirley Patterson, were in attendance to observe how a meeting is conducted. Lastly, the Boards and Commissions Orientation will be on September 1, 2016 at 6 pm at the Arlington Convention Center.

IV. Approval of Minutes

Commissioner Canton moved to approve the June 9, 2016 minutes. Seconded by Commissioner Reber, the minutes were approved by a vote of 8-0-0.

V. Dangerous Structures

911 Darlene Lane

Code Officer Doug Stewart noted that the home at 911 Darlene Lane was built in 1960. The home had suffered fire damages and had shown no signs of rehabilitation. Major fire damage had occurred throughout the interior with most damage contained to the roof and the attic. Additionally, there was fire damage throughout the property with exposed wiring and an accumulation of trash and debris.

Commissioner Mills moved to approve the release of 911 Darlene Lane to the City. Seconded by Commissioner Thalman, the motion was approved by a vote of 8-0-0.

2023 Mill Creek Drive

Code Officer Doug Stewart noted that the home at 2023 Mill Creek Drive was built in 1961. The home had suffered fire damages and had shown no signs of rehabilitation. The property has been secured but with the extensive damage from the fire there are electrical, plumbing, and mechanical issues that add to the safety concern for the structural integrity of the home.

Commissioner Rencurrel moved to approve the release of 2023 Mill Creek Drive. Seconded by Commissioner Canton, the motion was approved by a vote of 8-0-0.

VI. Work Plan Items

Priority Historic Resources

There were no updates on the Bankhead Highway or Bird's Fort.

New Commissioner Appointments

The two vacancies on the Commission were filled by Ms. Helena E. Montgomery and Ms. Lisa G. Allen.

Local Marker Program

Ms. Stubblefield reminded the commission that the Arlington Tomorrow Foundation grant for the Local Marker Program are nearly expended and the commission will need to identify alternate sources of funding for the manufacturing and installation of future local landmarks.

VII. Historic Preservation Officer Report

A Downtown Master Plan Update Advisory Committee is being put together by Ms. Mitchell and she is looking for a person to recommend for that advisory board who also serves on the Landmark Preservation Commission.

Ms. Stubblefield wants to put together an orientation for the whole commission and wants to make the Commissioners aware of the possible dates and times.

VIII. Public Forum

There were no public inquiries and the public forum was closed.

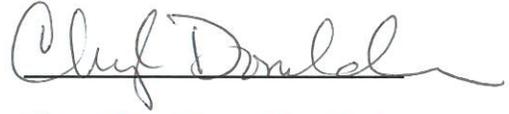
IX. Future Agenda Items – August 11, 2016

A presentation about identifying historic trees in Arlington in order to preserve, protect, and showcase them.

The Historic Cemeteries on Arkansas Lane update to the commission.

X. Adjourn at 7:06 p.m.

Vice Chair Donaldson adjourned the meeting.



Cheryl Donaldson, Vice Chair

ATTEST:



Secretary to the Commission
APPROVED this 11th day of August 2016