



**Workforce Solutions for Tarrant County  
Leadership Committee Meeting  
July 7, 2016  
11:45 a.m. Lunch/Meeting begins at Noon  
Board Large Conference Room - 1320 S. University Dr., Ste. 600  
AGENDA**

**Goal 1**

Enhance Governing and Workforce Boards' leadership in meeting the mission of improving workforce quality and support economic development.

**Goal 2**

Advance a Workforce Intelligence system to achieve vertical and horizontal alignment with Tarrant County employer and targeted industry demand.

- I. Call to Order.....Keith Muskrat**
  
- II. Consent Agenda .....Keith Muskrat**
  - **Approve the Minutes of the April 7, 2016 Leadership Committee Meeting**

**Accept the following Reports & Updates**

  - **August 22, 2016 Draft WDB/WGB Meeting Agenda Update**
  - **December WDB Meeting/Planning Session, December 14, 2016 Update**
  - **20<sup>th</sup> Anniversary Awards - Joint WDB/WGB Meeting, February 8, 2017 Update**
  
- III. Briefing Items.....Judy McDonald & Staff**
  - **Budget Impact**
  
- IV. Action Items:**
  - a. Approve the Selection of a Commercial Real Estate Broker.....Judy McDonald**
  
  - b. Approve the Adult Education and Literacy strategy to apply to become the Grant recipient, fiscal agent and Administrative Entity for Adult Education.....Jill Navarrete**
  
- V. Other Business:**
  - **Calendar Updates**



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**VI. Executive Session**

The Leadership Committee of Workforce Solutions for Tarrant County will now go into executive session in accordance with Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee who is neither the subject of the deliberation nor requested a public hearing.

**Action Item**

**Executive Director's Evaluation..... Keith Muskrat**

**VII. Feedback.....Keith Muskrat**

**(Please complete the Evaluations in the back of your packet)**

**VIII. Next Meeting/Adjourn.....Keith Muskrat**

Thursday, January 12, 2017  
Thursday, April 6, 2017