



**SPECIAL TRANSIT ADVISORY BOARD**  
**MINUTES: December 11, 2014**

The Special Transit Advisory Board convened in regular session on December 11, 2014, at 101 W. Abram Street, Arlington City Hall, Arlington, Texas 76010, with the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members present, to-wit:

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Members Present:	Bob Hester/Board Chairman	Place 6
	Kelvin McHenry	Place 1
	Faith Chatham	Place 5
	Ronald Stefka	Place 7
	Kenneth Sanders	Place 8
	Emmanuel Anene	Place 9

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Members Absent:	Myra McGlothen	Place 2
	Deborah Russell	Place 3
	Dulani Masimini	Place 4

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Staff Present:	Bob Johnson, Transit Manager
	Paul Price, Operations Support Supervisor
	Natalie Tutt, Customer Service Specialist
	Alex Radke, Operations Supervisor

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I. Call to Order

Bob Hester, Board Chairman, called the meeting to order at 2:08 in the A&B Conference Room of City Hall, located at 101 W. Abram Street, Arlington, Texas 76010.

II. Items for Board Information, Discussion and Action

A. Approval of Minutes for August 14, 2014

A motion was requested to approve the minutes for the meeting held on August 14, 2014. Faith Chatham moved to approve the minutes as written. Kelvin McHenry seconded the motion to approve. The minutes were approved as written.

## B. 4<sup>th</sup> Quarter Service Reports

Paul Price gave an overview of Handitran performance reports that were prepared; detailing the charts to give full description of service in the 4<sup>th</sup> quarter. Faith Chatham moved to approve the 4<sup>th</sup> Quarter Service Reports. Kelvin McHenry seconded the motion. The reports were approved as presented.

## C. Complaint and Comment Review

Board members reviewed the complaint and comment report information. The board is requesting that the names be taken off of the report for future meetings.

## D. Handitran Fare Increase

Bob Johnson led the discussion regarding the need for a future Handitran fare increase; detailing the possible service restrictions and the resource deficiencies.

## E. Handitran Budget Update

Bob Johnson gave the board an update on Handitran's budget and funding affects the future of Handitran service.

(Five minute break)

## F. Scheduling and Routing

Bob Johnson explained the policies and procedures used in scheduling, routing and the pick-up of Handitran passengers. The board discussed the pick-up locations that don't have adequate seating for the passengers to wait and what the expectation of the driver is when they arrive at those particular locations.

## III. Public Participation

- Brick Moore
- Steve Brooks

#### IV. Board Requests For Future Agenda Items

None

The next meeting is Thursday, **February 12, 2015** at 2:00p.m., at City Hall, 3<sup>rd</sup> Floor, in the A&B Conference Rooms.

#### V. Adjournment

The meeting adjourned at 4:04 p.m.

BJ/nt

NOTE: Minutes of all Special Transit Advisory Board meetings are a matter of public record and are kept on file in the Handitran Administrative Office, 1101 West Main Street, Arlington, Texas 76013. Any Board member or interested party has the right to review these minutes at the Handitran Administrative Office. The minutes are also available online at: [www.handitran.com](http://www.handitran.com)