



CITY OF ARLINGTON

PREQUALIFICATION STATEMENT FOR PUBLIC IMPROVEMENTS (PAVING, DRAINAGE OR WATER & SANITARY SEWER)

Contractor: _____

Date: _____

Please state the type of project you want to do for the City of Arlington:

- Subdivision (paving, drainage or water & sanitary sewer for development projects)
- Capital Paving and/or Drainage
- Capital Water and Sanitary Sewer

Project name, if applicable: _____

INSTRUCTIONS

All information on the PREQUALIFICATION STATEMENT FOR PUBLIC IMPROVEMENTS and the PREQUALIFICATION STATEMENT OF CONTRACTOR'S SURETY **must be complete and the forms submitted together to:**

DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION, MS 01-0220

101 W. Abram Street
Arlington, Texas 76010
Phone: 817-459-6550
Fax: 817-459-6585

Email : Jenette.Hull@arlingtontx.gov

Completed prequalification application will take approximately three weeks to process. If a project is a joint venture, both contractors must complete separate prequalification forms.

If you wish to bid on a City of Arlington capital improvement project (paving, drainage, or water and sanitary sewer), a completed prequalification statement must be submitted at least three weeks prior to bid opening. There is no guarantee that a contractor will be prequalified prior to bid opening.

If you wish to construct public street, drainage or water and sanitary sewer improvements associated with a private development, a completed prequalification statement must be submitted at least three weeks prior to submittal of Three-Party Contracts. Three-Party Contracts will not be approved until the contractor is prequalified.

This Prequalification Statement consists of three (3) parts. The first part pertains to type of project and work type the contractor wishes to be prequalified for. The second part (Sections A through E) pertains to Contractor's status information. The third part is the Prequalification Statement of Contractor's Surety, in which the Surety company will need to complete. Additional information/documentation from the Contractor or Surety Company may be required during the application review process.

The contractor is not automatically placed on the "Prequalified Bidders List" with submittal of forms. Written verification of prequalification will be forwarded to the contractor by the City. If the contractor has been prequalified by the City, the contractor will be allowed to perform that approved work type for any projects. The contractor will not be required to resubmit a new application with each project. However, if the contractor has been temporary prequalified, the contractor will be required to resubmit a new application prior to performing any future projects.



CITY OF ARLINGTON

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Please indicate the type(s) of work you wish to be prequalified to perform: (check all that apply)

- Asphalt Paving** - Includes the placing and compaction of hot mix asphaltic concrete and the application of prime or tack coats.
- Auxiliary Lanes** – Concrete paving of deceleration, acceleration, left/right turn lanes, and concrete panels less than 100 LF.
- Bridge Work** - A drainage structure of over twenty foot (20') span measured from face to face of abutments; the work shall include layout and control; driving piling, pouring piers, columns, caps, abutments, approaches, wing walls, parapet walls and slabs; steel erection; setting pre-cast or pre-stressed concrete members and installation of handrails.
- Channel Lining** - Includes the excavation, forming, placing, finishing, and curing of concrete.
- Concrete Paving** - Includes the setting of forms, placing, consolidating, finishing, and curing of concrete used for road surface. This item requires the contractor to have at least two years of experience using a slip form or form riding paver with power-driven spreaders, power-driven vibrators, power-driven transverse strike-off, and screed.
- Concrete Structures** - Includes major structures such as box culverts, wing walls, and retaining walls 4' or higher.
- Demolition** - Includes the destruction and disposition of structures.
- Earthwork** - Includes preparation of right-of-way, clearing, grubbing, excavation, embankment, and placing of top soil.
- Fencing** - The installation of posts, bracing, fence fabric, rails, gates, etc.
- Gabions** - Includes installation of baskets.
- Landscaping** - Includes seeding, sodding, planting of trees and shrubs, and irrigation.
- Miscellaneous Concrete** - Includes such items as inlets, junction boxes, headwalls, vaults, curb and gutter, driveways, valley gutters, and concrete panels less than 100 LF.
- Modular Block Wall with Anchors/Tie-Backs** – Includes excavation, anchors/tie-backs, and block placement. This item requires the contractor to have experience with at least 3 projects with walls taller than 4 feet and longer than 100 feet.
- Modular Block Gravity Wall** - Includes excavation and block placement for walls with blocks with dimensions greater than or equal to 18”H X 48”W X 44”D. This item requires the contractor to have experience with at least 3 projects with walls taller than 4 feet and longer than 100 feet.
- Sidewalk** – Includes setting of forms and placing of concrete for sidewalks and sidewalk retaining walls less than 4’.
- Storm Sewer** - Includes the excavation, bedding, laying, jointing, and backfilling of reinforced concrete pipe, corrugated metal pipe, or cast in place storm pipe.
- Streetlights** – Installation and relocation/removal of roadway illumination, including conduits, wiring, electrical, piers, poles, arms and fixtures. Contractor must be a licensed electrical contractor in the State of Texas. Contractor’s License # _____ (please provide license number for verification).

- Street Repair** – Includes replacement of small areas of concrete and asphalt paving, such as, ditch line repairs and small areas along newly placed curb & gutter or pedestrian ramps.
- Subgrade Preparation** - Includes lime treatment and Portland cement treatment.
- Traffic Signals** – Includes drilling and pouring piers; installing underground conduit, pull boxes, shafts, mast arms and appurtenances, signal cabinets and appurtenances, and vehicle detection.
- Manhole Rehabilitation** - Includes partial replacement of manholes, complete replacement of manholes, repairs and interior coating on manholes, and testing of manholes.
- Water and Sanitary Sewer Lines and Appurtenances** - Includes excavation, bedding, laying and joining, backfilling and testing.
- Water and Waste Water Plant Construction** - Includes excavation, forming and concrete placement, piping and appurtenances, painting, pumps, electrical wiring, testing and clean up.
- Booster Stations and Pump Stations (Structures)** - Includes excavation, pump and motor installation, piping and appurtenances, electrical wiring, telemetry, testing and clean up.
- Tank Erection** - Includes excavation, foundation, erection, piping and appurtenances, valves, lighting, telemetry, testing and clean up.
- Tank Painting** - Includes the surface cleaning and preparation and the application of prime and finish coats to metal or wood.
- Other** - _____

CONTRACTOR INFORMATION:

Please complete the appropriate Section A, B, or C. All contractors must complete Section D & E

SECTION A: If the contractor is a CORPORATION, complete this section.

Name of corporation:

Registered name of corporation	Doing business as	
Date charter expires	State of corporation	Date of corporation filing (if non-Texas corporation, date Certificate of Authority was issued)

Registered agent:

First name	Middle name	Last name		
Address	City	County	State	Zip
Area code and phone number	Area code and fax number			
Area code and cell phone number	e-mail address			

Corporation's principal office:

Street address	City	County	State	Zip
Mailing address (if different from above)	City	County	State	Zip
Area code and phone number	Area code and fax number			

Person executing contract on behalf of corporation:

First name	Middle name	Last name	Title	
Street address	City	County	State	Zip
Mailing address (if different from above)	City	County	State	Zip
Area code and phone number	Area code and fax number	Federal Tax Identification No.		
Area code and cell phone number	e-mail address			

Additional Officers/Personnel:

First name	Middle name	Last name	Title
Area code and cell phone number	e-mail address		
First name	Middle name	Last name	Title
Area code and cell phone number	e-mail address		

Contact person:

First name	Middle name	Last name	Title
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Area code and cell phone number	e-mail address
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SECTION B: If the contractor is a PARTNERSHIP, complete this section

First Partner:

First	Middle	Last		
Residence address	City	County	State	Zip
Area code and cell phone number	e-mail address			

Second Partner:

First	Middle	Last		
Residence address	City	County	State	Zip
Area code and cell phone number	e-mail address			

Business:

Name under which you are engaged in business (if operating under an assumed name)	Website Address			
Street address	City	County	State	Zip
Mailing address (if different from above)	City	County	State	Zip
Principal place of business - County & State	Name of contact person	Title		
Area code and phone number	Area code and fax number	Federal Tax Identification No.		

Contact person:

First name	Middle name	Last name	Title
Area code and cell phone number	e-mail address		

SECTION C: If the contractor is a SOLE PROPRIETOR, complete this section

Name:

First Middle Last

Business name under which you are engaged in business (if operating under an assumed name)

Residence:

Street address City County State Zip

Area code and phone number

Business:

Street address City County State Zip

Mailing address (if different from above) City County State Zip

Area code and phone number Area code and fax number Federal Tax Identification No.

Area code and cell phone number e-mail address

Principal place of business:

County State

Contact person:

First name Middle name Last name Title

Area code and cell phone number e-mail address

SECTION D: Minority/Women Business Enterprise (MWBE)

This section is for information only. The City of Arlington is gathering data on MWBE businesses. In order to be identified as a certified Minority/Woman Business Enterprise (MWBE) in the City of Arlington, please complete this section. NO PREFERENCE SHALL BE GIVEN NOR WILL THIS INFORMATION AFFECT THE EVALUATION OF YOUR APPLICATION OR THE RESULTS OF CONTRACT AWARD.

Is Contractor MWBE? YES NO

If yes, please check all that applies:

- Native American (AI)
- Native American, Women-Owned (NW)
- Asian (AS)
- Asian, Women-Owned (AW)
- Black (BL)
- Black, Women-Owned (BW)
- Hispanic (HI)
- Hispanic, Women-Owned (HW)
- Women-Owned (WO)

MWBE Certification (Please include copy of the Certification with your application).

- North Central Texas Regional Certification Agency (NCTRCA)
- State of Texas, historically Underutilized Business (HUB)
- Dallas/Fort Worth Minority Supplier Development Council (DFW MSDC)
- Women's Business Council – Southwest (WBC-SW)
- Texas Department of Transportation (TxDOT)
- South Central Texas Regional Certification Agency (SCTRCA)
- Others (please specify) - _____

SECTION E: Work history and references

1. Number of years in business as a general contractor on the types of work requesting to be prequalified for: _____

2. Types of work done: (check all that apply)

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Asphalt Paving | <input type="checkbox"/> Earth Work | <input type="checkbox"/> Sidewalks | <input type="checkbox"/> Manhole Rehabilitation |
| <input type="checkbox"/> Auxiliary Lanes | <input type="checkbox"/> Fencing | <input type="checkbox"/> Storm Sewer | <input type="checkbox"/> Water & Sanitary Sewer Line |
| <input type="checkbox"/> Bridge Work | <input type="checkbox"/> Gabions | <input type="checkbox"/> Streetlights | <input type="checkbox"/> Booster/Pump Stations |
| <input type="checkbox"/> Channel Lining | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Street Repair | <input type="checkbox"/> Tank Erection |
| <input type="checkbox"/> Concrete Paving | <input type="checkbox"/> Misc. Concrete | <input type="checkbox"/> Subgrade Preparation | |
| <input type="checkbox"/> Concrete Structures | <input type="checkbox"/> Modular Block Wall with Anchor/Tie Backs | <input type="checkbox"/> Painting | |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Modular Block Gravity Walls | <input type="checkbox"/> Traffic Signals | <input type="checkbox"/> Plant Construction |
| <input type="checkbox"/> Other _____ | | | |

3. List major construction equipments, such as paving machine or other equipments appropriate to perform work (for example, GOMACO GPH 2800 Slipform Paver): (use attachments if necessary)

4. Greatest number of contracts in excess of \$100,000 under construction at one time in the company's history:

5. Greatest number of contracts in excess of \$200,000 under construction at one time in the company's history:

6. Approximate average of dollar volume of incomplete work outstanding under contract at any one time:

7. List completed projects of the type of work qualifying for or similar work, plus the following information on each project: (use attachments if necessary)

a. _____

Project	Year built		

Types(s) of work			

Owner/Design Engineer	Contract price	Contact person	Area code & phone number
_____		_____	
City Inspector/Contact Number (required)		City Engineer/Contact Number (optional)	

b. _____

Project	Year built		

Types(s) of work			

Owner/Design Engineer	Contract price	Contact person	Area code & phone number

City Inspector/Contact Number (required)

City Engineer/Contact Number (optional)

c.

Project

Year built

Types(s) of work

Owner/Design Engineer

Contract price

Contact person

Area code & phone number

City Inspector/Contact Number (required)

City Engineer/Contact Number (optional)

8. List incomplete projects, plus the following information for each project listed: (use attachments if necessary)

a.

Project

Types(s) of work

Owner/Design Engineer

Contract price

Contact person

Area code & phone number

City Inspector/Contact Number (required)

City Engineer/Contact Number (optional)

b.

Project

Types(s) of work

Owner/Engineer

Contract price

Contact person

Area code & phone number

City Inspector/Contact Number (required)

City Engineer/Contact Number (optional)

c.

Project

Types(s) of work

Owner/Engineer

Contract price

Contact person

Area code & phone number

City Inspector/Contact Number (required)

City Engineer/Contact Number (optional)

9. Have you or any present partner(s) or officer(s) failed to complete a contract? _____

If yes, name of project

Year built

Owner/Engineer

Contract price

Contact person

Area code & phone number

Name of owner and/or surety

Contact person

Area code & phone number

**10. Are there any unsatisfied demands upon you as to your accounts payable? _____
If yes, give names, amounts, and explanations:**

11. Bank reference (use additional sheets of paper, if necessary):

Name of bank		Bank officer		
Mailing address	City	County	State	Zip
Area code and phone number		Area code and fax number		

12. Municipality reference (use additional sheets of paper, if necessary):

Name of city		Contact person	Title	
Mailing address	City	County	State	Zip
Area code and phone number		Area code and fax number		
Area code and cell phone number		e-mail address		

13. Other credit references:

a.

Name		Area code and phone number	Area code and fax number	
Address	City	County	State	Zip
Area code and cell phone number		e-mail address		

b.

Name		Area code and phone number	Area code and fax number	
Address	City	County	State	Zip
Area code and cell phone number		e-mail address		

Pursuant to advertisement for bids and information for prospective bidders for above-mentioned types of projects, the undersigned is submitting the information as required with the understanding that the purpose is for your confidential use, only to assist in determining the **Prequalifications** for this organization to perform the type and magnitude of work designated, and further, guarantee the truth and accuracy of all statements made, and will accept your determination of prequalifications without prejudice. The surety herein named, any other bonding company, bank, subcontractor, supplier, or any other person(s), firm(s), or corporation(s) with whom I (we) have done business, or who have extended any credit to me (us) are hereby authorized to furnish you with any information you may request concerning performance on previous work and my (our) credit standing with any of them; and I (we) hereby release any and all such parties from any legal responsibility whatsoever on account of having furnished such information to you.

CONTRACTOR:

Company name (please type or print)
Signature
Title
Date

Copy to local underwriting office of proposed surety:

Company name (please type or print)		
Address		
City	State	Zip
Area code and phone number	Fax number	

**CITY OF ARLINGTON PREQUALIFICATION
STATEMENT OF CONTRACTOR'S SURETY**
(To be completed by Surety company)

Along with the *Prequalification Statement for Public Improvements*, return to:

Department of Public Works and Transportation
City of Arlington
P.O. Box 90231, MS 01-0220
Arlington, Texas 76004-3231
Phone: 817-459-6571
Fax: 817-459-6585

Contractor's name	Area code and phone number	Area code and fax number
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Address	City	County	State	Zip
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1. Has this surety furnished contract bonds on contracts now complete? _____
2. Has this surety furnished contract bonds on contracts now incomplete? _____
3. What is the maximum bonding capacity of this contractor? _____
4. Is the current financial information on this contractor satisfactory? _____
5. Does information obtained indicate accounts are paid when due? _____
If not, give details: _____
6. Is it your opinion that the contractor has sufficient experience and financial resources to satisfactorily perform the contract? _____
7. Provided this contractor does not assume other commitments or that you do not acquire further information that in your opinion will materially affect the contractor's capacity to perform this contract, will you furnish the bonds as specified?

Remarks: _____

SURETY:

Surety name (please type or print)

Address

Signature

City	State	Zip
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Title

Area code and phone number

Date

Area code and fax number

[http://coaportal/Departments/PW/CIP_Manual/Prequalification_Statement_Application\(1-2016\).docx](http://coaportal/Departments/PW/CIP_Manual/Prequalification_Statement_Application(1-2016).docx)