



City of Arlington
Water Resource Services
Liquid Waste Program

Non-Hazardous Liquid Waste Transportation Permitting Information

You must obtain a Non-Hazardous Liquid Waste Transportation Permit, to service grease interceptors, sand/oil/grit interceptors, septic tanks and chemical toilets in the City of Arlington. A separate permit is required for each vehicle in your fleet that will be operating in the City.

All permits will expire at the end of the current fiscal year (September 30). All permits must be renewed *before* they expire. Our office will issue renewal reminder letters during the summer months, but it is ultimately *your* responsibility to renew your permit.

In order to obtain a permit, you must follow the following procedure:

1. Call our offices at 817-459-5902 to set up an inspection appointment. (Inspections are conducted by appointment only).
2. Go to the Water Customer Service office located at 101 W. Abram, and pay the non-refundable inspection fee of \$87 per truck.
 - You may pay with cash, check, or credit. You may also pay online by visiting our payment site at: www.arlingtonwebstore.com/liquidwastetransportationpermit.aspx
3. Bring the following documentation with you when you arrive for your inspection appointment at our offices at 101 W. Abram St.: **(You must have all of the documentation available at the time of inspection).**
 - Your payment receipt
 - A completed Permit Application packet, with all required documentation.

Once you have obtained a permit, you will need to purchase trip ticket books. Trip ticket books may be paid for and picked up at the Water Customer Service office, located at 101 W. Abram. The cost of a trip ticket book is currently \$24 for a book of ten tickets. You will be allowed to purchase five books for each permitted truck.

All completed trip tickets must be returned to our office by the 10th day of the month following the date of completion. For example, all trip tickets completed during the month of October will need to be returned to us by the 10th of November.

- Please mail trip tickets to the following address:
Water Resource Services
PO Box 90231, MS 01-0200
Arlington, TX 76004- 3231

- Trip tickets may be delivered to our offices at 101 W. Abram St. We have a water utilities night depository drop-box for after-hours deliveries.

Once you have purchased the maximum amount of trip ticket books allowed for a truck, you will not be able to purchase an additional book until you complete a book. A trip ticket book will not be considered “complete” until all of its trip tickets have been returned to us.

We require that a separate trip ticket be used for each interceptor or tank serviced. This allows us to keep better records for facilities that may have multiple interceptors or tanks.

Since each interceptor requires a separate trip ticket, we require that every facility with multiple interceptors have some sort of identification system for the interceptors. When we receive a trip ticket, we need to be able to identify which interceptor was serviced. Consistency is our only requirement regarding the type of identification system that is used.

We also require that all newer 15” sampling wells be cleaned whenever an interceptor is cleaned. The sampling well is often overlooked, and grease will accumulate in the well in the same manner that it accumulates in the interceptor. If your customer’s sampling well is not properly maintained, we may get a higher than normal result when sampling for oil and grease, which may result in a sample violation.

If you have any questions about the permitting process or our requirements, or need further assistance, please call the Water Resource Services office at (817) 459-5902.