

**CITY OF ARLINGTON
PRETREATMENT SEMI-ANNUAL REPORT
(PERIODIC COMPLIANCE REPORT)**

Month, Day, Year

Month, Day, Year

SECTION I – GENERAL INFORMATION

Industry Name _____
Industry Permit No. _____
SIC Code(s) _____
Street Address _____
Phone _____
Industry Representative _____
Authorized Signatory _____

SECTION II – PRODUCTION RATE INFORMATION – 40 CFR 403.12 (e) (3)

Complete Form A – Production Rate Information

SECTION III – WATER ACCOUNT INFORMATION

Complete Form B – Monthly Water Consumption Figures per Account

SECTION IV – WATER FLOW / WASTEWATER USAGE INFORMATION

Provide the following information on discharge flow rate for this six-month reporting period

1. Hours of Industrial Process Discharge (e.g., 9:00 a.m. to 5:00 p.m. or closed)
M _____ T _____ W _____ T _____ F _____
Sat _____ Sun _____

Total Number of Employees _____

List Shifts & Employees per shift

Shift Times 1st _____ 2nd _____ 3rd _____

Employees per shift 1st _____ 2nd _____ 3rd _____

Section IV continued

2. Are any process changes or expansions planned during the next six months that could alter wastewater volumes or characteristics? Consider production processes as well as air or water pollution treatment processes that may affect the discharge.

Yes No

Briefly describe:

3. Have any process changes occurred during the previous six months that have significantly altered wastewater volumes or characteristics?

Yes No

Briefly describe:

4. Are any water reclamation / reuse systems in use or planned?

Yes No

Briefly describe:

Complete Form C – Water Flow / Wastewater Usage Information

Complete Form D – Batch Discharge Information



SECTION V – WATER FLOW USAGE INFORMATION DURING SELF-MONITORING

Complete Form E – Water Flow Usage Information During Self-Monitoring

SECTION VI – PERMITTEE COMPLIANCE MONITORING REPORT—40 CFR 403.12(g-h)

The Permittee is required to include all analyses performed at permitted sampling sites on the Permittee’s discharge, conducted in accordance with 40 CFR Part 136. This includes all analyses conducted by the Permittee, whether or not analyses are required by the permit.

Has all self-monitoring, as required by permit, been performed?

Yes No

If No, Explain:

Was additional self-monitoring performed, at permitted sites, in accordance with 40 CFR, Part 136?

Yes No

Complete Form F – Self-Monitoring Report

Required documentation for sampling & analysis is enclosed for your reference.

SECTION VII – WASTE DISPOSAL INFORMATION (if applicable)

Complete Form G – Waste Disposal Report

SECTION VIII – P2 / POLLUTION PREVENTION

Please list and provide a brief explanation of any Pollution Prevention (P2) activities that have occurred within your facility in the last 6 months.

SECTION IX - SLUG DISCHARGES – 40 CFR 403.8f(2)(v)

A slug discharge is any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge.

Do you have a Slug Control Plan (SCP) to prevent spills of chemicals or slug discharges from entering the Authority’s collection system?

Yes Please enclose a copy, if not previously submitted.

A Slug Control Plan shall contain at a minimum, the following elements:

1. Description of discharge practices, including non-routine batch discharges;
2. Description of stored chemicals;
3. Procedures for immediately notifying the Authority of slug discharges, including any discharge that would violate a prohibition under 40 CFR 403.5 (b), the Authority’s Industrial Waste & Water Pollution Control Ordinance, and the Industry’s permit, with procedures for follow-up written notification within five days;
4. If necessary, procedures to prevent adverse impact from accidental spill, including inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site run-off, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants (including solvents), and/or measures and equipment for emergency response.

No If No, please briefly explain and attach any supporting information to document your exemption.

Requirement to Notify - 40 CFR 403.12 (f)

Notice of potential problems, including slug loading. All categorical and non-categorical Industrial Users shall notify the Authority immediately of all discharges that could cause problems to the Authority/Publicly Owned Treatment Works (POTW), including any slug loadings, as defined by 40 CFR 403.5 (b).

Please note a “Spill/Accidental Discharge Control Plan” must specifically address “Slug Control” in the document to meet this qualification.

SECTION X – ZERO DISCHARGE & BATCH DISCHARGE INFORMATION
(if applicable)

ZERO DISCHARGE CERTIFICATION STATEMENT

“I certify under penalty of law that _____
located at _____ has not
discharged to the City of Arlington’s Sanitary Sewer system any process wastewater or
hazardous wastes since the filing of the last report (date) _____. I further certify that this
facility is managing all process wastewater and hazardous wastes in accordance with regulations
established by the Resource Conservation and Recovery Act (RCRA) and the Texas Commission
on Environmental Quality (TCEQ). I am aware that there are significant penalties for submitting
false information, including the possibility of fine and imprisonment for knowingly doing so. I
am also aware that any changes in processes or activities that would cause a potential for
discharge, shall be reported to the Control Authority/POTW immediately.”

Signature

Date

BATCH DISCHARGE STATEMENT

“I certify under penalty of law that _____
located at _____ has not
discharged to the City of Arlington’s Sanitary Sewer system any process wastewater that did not
meet Batch Permit Limitations or receive prior approval to discharge, since the filing of the last
report (date) _____. I further certify that this facility is managing all process wastewater
and hazardous wastes in accordance with regulations established by the Environmental
Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ). I am
aware that there are significant penalties for submitting false information, including the
possibility of fine and imprisonment for knowingly doing so. I am also aware that any changes in
processes or activities that would cause a potential for discharge, or a change in the
characteristics of my wastewater shall be reported to the Control Authority/POTW immediately.”

Signature

Date

CERTIFICATION STATEMENT – 40 CFR 122.22 (d) & 403.6 (a)(2)(ii)

The following certified statement is an affirmation of the Permittee’s commitment to maintaining compliance with pretreatment standards at all times.

All applicable Federal, State, or local pretreatment standards and requirements are being met on a consistent basis.

Yes No

If No, Explain:

What additional operations and maintenance procedures are being considered to bring the facility into compliance? Also, list additional treatment technology or practice being considered in order to bring the facility into compliance.

SECTION XI – AUTHORIZED SIGNATURES - 40 CFR 122.22 (a) & 40 CFR 403.12 (l)

For the purpose of this report, an Authorized Signatory is a responsible corporate officer, a president, secretary, treasurer of the corporation in charge of a principal business function, or other person who performs similar policy or decision-making functions for the corporation, or the manager of one or more manufacturing, production or operation facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million, if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

AUTHORIZED REPRESENTATIVE STATEMENT - 40 CFR 122.22 (d) & 40 CFR 403.6 (a) (2) (ii)

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed)

Title

Signature

Date

**PLEASE RETURN TO: CITY OF ARLINGTON
WATER RESOURCE SERVICES
P.O. BOX 90231 - MAILSTOP 01-0200
ARLINGTON, TEXAS 76004-3231**

**Ph (817) 459-5902
Fax (817) 459-6626**

SECTION XII - FORMS

FORM A – PRODUCTION RATE INFORMATION

FORM B – MONTHLY WATER CONSUMPTION FIGURES PER ACCOUNT

FORM C - WATER FLOW/WASTEWATER USAGE INFORMATION

FORM D – BATCH DISCHARGE INFORMATION

FORM E – WATER FLOW/USAGE INFORMATION - DURING SELF-MONITORING

FORM F – SELF-MONITORING REPORT

Required Documentation for Sampling & Analysis Guidance attached

FORM G – WASTE DISPOSAL REPORT

❖ Please photocopy forms as needed.