



Dear Construction Meter Customer,

The construction meter issued to your company is the property of the City of Arlington Water Utilities and is only to be used on public fire hydrants within the Arlington city limits. All Municipal issued temporary construction meters require a periodic inspection by the water purveyor. All meters that have three (3) consecutive months of non-use must be returned.

Arlington City Council recently enacted Backflow Ordinance #06-047, effective May 27, 2006. The ordinance requires permittee to obtain a backflow prevention device for use with meters attached to fire hydrants. Details related to approved part numbers and weight-supporting methods were provided at the time of check-out.

For your convenience, all required documents, agreements and approved lists are accessible via the City website at http://www.arlingtontx.gov/water/construction_meter.html

The City requires an approved reduced pressure backflow prevention assembly (RPZ) be installed and certified by a State of Texas-licensed backflow prevention assembly tester (BPAT) who is registered with the Arlington Water Utilities, prior to any water use from a fire hydrant meter.

The Contractor shall:

1. Have an RPZ properly installed, braced, and supported immediately downstream of the meter so as to prevent damage to the hydrant and meter.
2. Have the RPZ tested by a City-registered and State-licensed BPAT.
3. Fax a current and passing Test and Maintenance Report (TMR) to Water Resource Services at 817-459-5874. **This information must be received within one week of picking up a meter.**
4. Fax a current and passing Test and Maintenance Report (TMR) to Water Resource Services on a yearly basis at 817-459-5874.

Any readings called in after the 10th of the month will be **assessed a penalty equivalent to 100,000 gallons**. There is a fixed monthly minimum charge of **\$149.00** for all active 3” construction meter accounts, regardless of consumption or non-use. The current water billing rate is \$5.52 per thousand gallons for 0-99 gallons and **\$6.96 per thousand for 100,000 or greater**.

Instructions for reporting monthly meter reading

1. **Readings must be reported between the 5th and 10th of each month**, as stated in your contract
2. When reporting readings, you will need to provide the following information
 - a) Your Company name
 - b) meter serial number (7-8 digit number stamped on the meter lid & in the body of the meter)
 - c) the reading (only read the black digits on white background), (read numbers left to right)
 - d) Your name and call back telephone number
3. **Readings can be reported via the following – Attn: Frances Faulks**
 Email: firehydrantmeters@arlingtontx.gov

Returning your temporary construction meter

1. Meters should be returned with no additional valves, adapters etc. There will be a charge reflected on your last bill for any missing and/or additional parts.
2. Return meters to City Hall, 101 W Abram St (1st floor, Customer Service) or Water Utilities South Service Center, 1100 SW Green Oaks Blvd (Customer Service area).

Thank you for your time and cooperation. Please call 817-459-5901 if you have any questions.

Sincerely,

Frances Faulks, Sr. Account Clerk
Arlington Water Utilities Meter Services